

The Regular Council Meeting of July 28, 2015 was called to order at 6:33 p.m.

**MAYOR**

Ron Reinhard

**COUNCILMEMBERS**

Lou Hoffman  
Don Nettle  
Jennifer Nottingham  
Mitch Thornton  
Lynn Tiner

**OTHERS**

Shannan Kinsley	Susan Beavin	Laurie Hawkins
Chief David Bejar	Don Reddout	Shawn Main
Laura Chaffee	Phil Howard	Lorna Main
Brenda Reinhard	Pat Howard	Don Zook
Kathleen McCloskey	Kathy Waldrop	Ruth Zook
Ann Mabry	Jeff Waldrop	Joe Sulak
Cathy Dobbs	Art Dominguez	Kerry McEntire
Trisch Currier	Magda Dominguez	Eric Karl

Mayor Reinhard declared a quorum with all Councilmember's present.

**APPROVAL OF MINUTES**

Mayor Reinhard stated the minutes of the June 23, 2015 Regular Council Meeting were sent out to Council earlier today. He wasn't sure if Council had a chance to review the minutes. It was noted not all of Council had a chance. Mayor Reinhard stated the June 23, 2015 minutes would be post-poned until the next Council Meeting.

**PRESENTATIONS BY CITIZENS AND VISITORS**

Don Zook stated speaking for himself and Ruth, he wants to express his appreciation for the Police Department. With all the crime going on right outside the City, we're very fortunate to have our Police Department and a great place to live.

Other citizens who signed up stated they would like to speak during Agenda Item No. 1.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

Mayor Reinhard reviewed the financials. He stated we're approximately 83% through the budget year. We've received 97% of income and at 83% in expenses. We expect to end the year as budgeted. He doesn't see anything out of the ordinary that wasn't previously discussed. The upcoming budget will be discussed later this evening in a Budget Workshop. Mayor Reinhard stated there has been a lot of activity at City Hall. He wanted to make everyone aware that Shannan will be out of the office next week, Monday and possibly Tuesday for a procedure. Belinda will be in the office those days but there will be limited hours. The hours will be posted at City Hall.

**COUNCIL/STAFF ANNOUNCEMENTS**

Councilmember Nottingham stated the Madla Board met last Sunday to finalize their 2016 Budget. The Mayor was part of the process and will present the budget on their behalf later this evening at the workshop. The fall workday has been scheduled for November 7<sup>th</sup>. They need and welcome any volunteers. The next fundraiser will be "A Walk In The Park" lead by Laurie Hawkins, Wendy Leonard and the Original Trail Blazers. They've tentatively set a date for November 8<sup>th</sup> with a rain date of November 15<sup>th</sup>. Scenic Loop~Boerne Stage Alliance is thrilled to have had the official unveiling of the "Scenic Loop, Boerne Stage, Toutant-Beauregard Historical Marker" yesterday. They had a wonderful turnout for the unveiling and thanked everyone who attended. Councilmember Nottingham stated the historical marker has been a labor of love.

**POLICE DEPARTMENT ACTIVITY REPORT**

Chief Bejar reviewed the June 2015 Monthly Activity Report. There were 85 calls for service, 854 hours worked, 4913 miles driven, 29 summons issued and 14 warnings issued.

## **PUBLIC WORKS ANNOUNCEMENTS**

Mayor Reinhard reviewed the June 2015 Monthly Activity Report. He stated Chris Mikel, Public Works Manager is out sick today. Chris is working on a schedule to begin brush chipping for citizens. As normal, a two week notification will be sent to citizens. Mayor Reinhard stated he continues to be pleased how great the City is looking.

## **GFU UTILITY ANNOUNCEMENTS**

Mayor Reinhard stated the utility continues to be profitable. The wells are in good shape and are still benefiting from the recent rain. The Weekly Water Levels are posted at City Hall. They still ask that you use caution and encourage conservation.

## **FIRE DEPARTMENT REPORT**

Don Reddout stated the Fire Department Report reflects two calls through June 29<sup>th</sup>. There were two additional calls on June 30<sup>th</sup> and asks that Council update their report to reflect Total Number of Runs for June 2015 as four. Two were EMS related and two Fire or other than EMS.

## **NEW BUSINESS:**

### **1. DISCUSS CITIZENS CONCERNS REGARDING LOT 80A (0.78 AC) AND LOT 81A (0.768 AC)**

Mayor Reinhard stated the City has received numerous concerns about two properties purchased on Sherwood Trail where the site is being prepared for future homes. It's was expressed they are concerned about the amount of trees being removed and flooding of neighboring properties. There were several citizen requests to place this item on the agenda to see what Council can do to help and to consider the need for a tree preservation ordinance. Mayor Reinhard stated he would like to address the citizens who signed up to speak.

Eric Karl stated he's one to believe that improvements in your community are a good thing. If there's an eye sore, it lowers your value. You have to be careful when you start regulating, you may not always be happy with what you get.

Kathy Waldrop stated sometimes you have to be guarded of the rules you put in place. Someone may have broken a rule that they're not aware of. She hopes we all can be generous, we may be in there position one day.

Jeff Waldrop stated he thinks it's hard to condemn someone when they're operating within the laws. Contacting your neighbors and trying to work things out goes a long way.

Joe Sulak stated the issue is the fact that someone can come in and clear cut an entire property in Grey Forest. Many cities have tree preservation ordinances. He urges Council to put something in place to protect the trees.

Kerry McEntire stated he feels this project was mismanaged when it started but he had a good discussion today with the property owner and he's a good family man. He hopes Council will move forward an ordinance to protect the trees. His concern is what could happen in the future and the possibility of other lots being cleared if something is not put in place.

Laura Chaffee stated the property looks like they trimmed what they needed to in order to build a home on the site. She stated it might be good to require approved building plans before any site work can be done.

Mayor Reinhard asked Council for their input. Councilmember Nettle stated most people live in Grey Forest for the trees and want to protect them. He's not as concerned because they're moving here for the same reason.

Councilmember Hoffman stated the Master Plan speaks about preserving trees. When these properties were sold, he

didn't know the plans for the property. The property was open for anyone to buy. It would be irresponsible to clear land at its price. Councilmember Nottingham stated she's concerned with preserving trees especially with Oak Wilt around us and water runoff to neighboring properties. These are major issues and hopes this item is placed on the next agenda to present a tree preservation ordinance. Councilmember Thornton stated the most important thing is to educate. He's not opposed to having something in place for tree preservation but you can also run into issues if you start regulating. There are things you can do to help water runoff. It's up to the homeowner to be responsible. Councilmember Tiner stated he's not a fan of regulating but agrees you need to educate. Mayor Reinhard stated he's not in favor of dictating everything but you do need to protect the environment. Art Dominguez, the new landowner stated he's sorry for all the concern and has sincere regret for upsetting anyone. That wasn't his intentions. He hadn't heard of painting within 10 minutes. If he had, he would have done it. He lives in Helotes and has pictures of all the oak trees on his property. He stated a lot of bad things have been said about Paul Trappe. Paul Trappe is not a bad person and has received recognition for doing a lot of good things. There were miscommunications and none of this was done intentionally. There was lengthy discussion on the need to educate on Oak Wilt and good tree preservation practices. Mayor Reinhard thanked everyone for the good discussion.

## **2. DISCUSS AND ACT ON STANDARD PRACTICES OF PUBLIC WORKS FOR TREE CLEARANCE**

Mayor Reinhard stated it has been the desire of the City and citizens to preserve the trees and canopy in Grey Forest. It has been the standard practice of Public Works to trim the canopy throughout the City to 14 feet. Since there's no ordinance in place outlining this, the City is looking to confirm that Council agrees with and supports this standard procedure. The motion to support Public Works and the Police Department in continuing the standard procedure of trimming trees or canopy throughout the City to 14 feet was made by Councilmember Nottingham, seconded by Councilmember Tiner and passed unanimously.

Mayor Reinhard stated to stay with this subject; he would like to move to Agenda Item No. 4.

## **3. DISCUSS UPDATE ON THE THREAT OF OAK WILT AND DISCUSSION WITH TEXAS FOREST SERVICE**

Laurie Hawkins stated she and Matt Galvan met with Texas Forest Service. She provided a map of the area highlighting where Oak Wilt has been confirmed and the area that should be monitored for Oak Wilt. They believe the Oak Wilt is naturally segregated. Based on this they recommend natural barriers, not a trench. They've confirmed Oak Wilt on Bluehill Pass. This location may be mapped with Texas Forest Service at a later date and is an area they need to keep an eye on. She's reached out to Wendy Leonard with the City of San Antonio as a resource and may ask Mark Duff with Texas Forest Service to come back out. They will continue to monitor and keep Council updated. She thanked Matt Galvan for his time and efforts. Laurie Hawkins stated she volunteers to spearhead writing a tree preservation ordinance. She will also look at holding another educational class on Oak Wilt.

## **4. CONSIDER AND ACT ON AMENDING PLAT OF SCENIC LOOP PLAYGROUND – UNIT 1 ESTABLISHING LOTS 72A, BLOCK 10 & 73A, BLOCKS 10/12 OF ELIZABETH CHURCHILL/DAVID BENTLEY**

Mayor Reinhard stated before Council is Amending Plat of Scenic Loop Playground, Unit 1, Establishing Lots 72A, Block 10 & 73A, Blocks 10/12 of Elizabeth Churchill/David Bentley. The landowner is looking to take five adjoining lots and plat them into two parcels. Lot 72A is 0.753 Acres and 73A is 1.118 Acres. Mayor Reinhard stated the landowner has followed all the requirements of the subdivision ordinance. The City Engineer has reviewed the Amending Plat and recommends approval. The motion to approve the Amending Plat as submitted was made by Councilmember Hoffman, seconded by Councilmember Nottingham and passed unanimously.

## **OLD BUSINESS;**

## **5. DISCUSS REVIEW OF THE MASTER PLAN FOR THE CITY OF GREY FOREST**

Mayor Reinhard stated at the last meeting, Council was asked to provide input on the City Master Plan and make sure the philosophy ties in with where the City is looking to be. Citizens were welcomed to provide input through their Councilmember's. Mayor Reinhard stated the draft before Council has been restructured to include information from the old plan and input received from a few Councilmember's. Mayor Reinhard reviewed the proposed plan in detail. Council agreed under Background, Community and Residence Characteristics; they would keep in the annual budget dollar amount and its funding sources. This would show the history of where the City has been. Under Master Plan and Implementation Considerations; there were minor wording changes. Under Facilitate adequate provision and control for roadways and transportation; it was discussed they would like to see the City approach our State Representatives proposing bikes and bikers be licensed. Mayor Reinhard stated our roadways are currently being evaluated by the City Engineer. They are currently in the process of the street study that will outline the needs for the roadways and what needs immediate attention. In addition, the City Engineer will be sending out a survey to all citizens requesting input on what they see as problems day to day. Councilmember Nottingham stated she would like to see included in the plan a statement regarding Urban Wildland Interface Program. There was lengthy discussion between Council with citizens input on what they would like to see addressed in the Master Plan. Mayor Reinhard thanked everyone for the good conversation. He stated he would make the changes discussed to the Master Plan. He will put a copy of the draft Master Plan on the City website for citizens to review. He asked that Council review the changes and if they have any further input, send the information to him. Councilmember Nottingham stated she would provide Mayor Reinhard a statement regarding Urban Wildland Interface Program. This item will be carried over to the August agenda.

## **6. DISCUSS BRUSH CHIPPING PLAN**

Mayor Reinhard stated Chris Mikel is out sick today but did advise they are working on a brush chipping schedule starting in September that will probably go through November.

## **7. UPDATE ON REVIEW ZONING ORDINANCE NO. 45B**

Mayor Reinhard stated the City Building Inspector has reviewed the proposed changes to Zoning Ordinance No. 45B. He provided comments for Council to consider. The ordinance has been submitted to the City Engineer and City Attorney and we're waiting on their input. Mayor Reinhard stated this item will be put on the next agenda.

## **8. DISCUSS AND ACT ON CURRENT STATUS OF CITY AND SLPC PROPOSALS RELATED TO SLPC PROPERTY AND LONG TERM PLANS**

Mayor Reinhard stated he sent Council and the SLPC Board a document titled Concepts of Agreement. The content is in line with what was presented in the SLPC PowerPoint Presentation but with a little more detail. Mayor Reinhard stated he met with Laurie Hawkins and an individual familiar with dams to get an opinion on what shape they are in. He's of the opinion that they are in good shape but would need to be registered. This typically requires a hydrologic study and possibly other requirements. Mayor Reinhard stated what he's looking to do is get Council's approval on the concept so he can send this back to SLPC. He stated the City can't do anything until SLPC makes an offer to the City and says their membership has voted to move forward with the concept. There was lengthy discussion on the property reverting back to SLPC if the City doesn't do what they're supposed to. Mayor Reinhard stated if Council supports the concept, SLPC will have two separate actions. The first vote will be a vote of confidence, where membership says yes they are interested in the concept. Council would then need to determine if they are willing to accept the costs/risks. Stipulations would be outlined and there would need to be a final favorable vote of 2/3 of SLPC membership to move forward. The motion to endorse a plan as outlined in the Concept Agreement was made by Councilmember Nettle, seconded by Councilmember Hoffman and passed unanimously.

Mayor Reinhard adjourned the Regular Council Meeting at 9:28 p.m. He called a recess and stated they would reconvene in a Budget Workshop in five minutes.

Mayor Reinhard convened the Budget Workshop at 9:37 p.m.

**BUDGET WORKSHOP**


**DISCUSS 2015/2016 ANNUAL FISCAL YEAR BUDGET**

Mayor Reinhard stated he sent to Council a guideline of the budget process according to the Local Government Code. He's put together some beginning numbers based on recommendations from city operations, forecasting current year end actual, analyzing the current/previous year's budgets and forecasting for the upcoming year. Mayor Reinhard stated he doesn't want to go through the numbers in great detail, but would rather give Council a rationale why certain things have been done. Mayor Reinhard briefly reviewed the proposed income and expenses. With the initial numbers, the proposed income is \$798,000 and expenses \$804,000. As a matter of practice, he doesn't like operating on expenses being higher than your income. Mayor Reinhard stated as the Budget Officer, he wants to submit the proposed budget by August 12<sup>th</sup>. He would like to have a workshop prior to that date to get Council's input. They can have several workshops if needed. It was Council's consensus to schedule a Budget Workshop on Tuesday, August 11, 2015 at 6:30 p.m.

There was no further discussion. Mayor Reinhard adjourned the Regular Council Meeting at 10:10 p.m.

These minutes were written/recorded by Shannan Kinsley.

These minutes were approved as ~~written~~ amended on the 22nd day of September, 2015.

Signed:   
Ronald G. Reinhard, Mayor