

The Regular Council Meeting of June 23, 2015 was called to order at 6:32 p.m.

**MAYOR**

Ron Reinhard

**OTHERS**

Shannan Kinsley

Ed Scharf

Aurelia Scharnhorst

Chief David Bejar

Irene Scharf

Shane Reddout

Chris Mikel

Madeline McCloskey

William Pack

Susan Beavin

Murry Hughey

Gil Perez

Don Reddout

Matt Galvan

John Hooper

Marjorie Mautz

Laurie Hawkins

Gigi Duke

Debbie Swisher

Kathleen McCloskey

Damon Swisher

**COUNCILMEMBERS**

Lou Hoffman

Don Nettle

Jennifer Nottingham

Mitch Thornton - Absent

Lynn Tiner

Mayor Reinhard declared a quorum. He stated Councilmember Thornton has a work commitment and will not be present.

**APPROVAL OF MINUTES**

The minutes of the May 26, 2015 Regular Council Meeting were reviewed. The motion to approve the minutes as written was made by Councilmember Nettle. Councilmember Hoffman discussed statements he would like reflected in the minutes. After further discussion, Council agreed the minutes would be amended under Agenda Item No. 8 to include the statement "The Fire Department Administrator/Treasurer, Don Reddout stated all Fire Department equipment is currently owned by the Grey Forest Area Volunteer Fire Department. If they were to be dissolved, ESD 8 would have rights to one vehicle and everything else would be subject to state law". Councilmember Nettle withdrew his motion. The motion to approve the May 26, 2015 Regular Council Meeting minutes as amended was made by Councilmember Nettle, seconded by Councilmember Hoffman and passed with 3 YES and 1 ABSTAINING by Councilmember Nottingham as she was not present at that meeting.

**PRESENTATIONS BY CITIZENS AND VISITORS**

None.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

Mayor Reinhard reviewed the financials. He stated we're about 75% through the year. We've received 95% of income. Expenses are under budget although more expenses will be coming in before yearend. The City is doing well financially. Mayor Reinhard stated he attended a meeting for the Suburban Cities with Bexar County Commissioner, Judge Nelson Wolff. There are 26 Bexar County Suburban Cities. They plan to have more meetings to provide support and services to the Suburban Cities. Mayor Reinhard stated if he's unable to attend some of the meetings, he may ask a Councilmember to attend in his place.

**COUNCIL/STAFF ANNOUNCEMENTS**

Councilmember Nottingham stated the Madla Board Meeting is this coming Sunday. Scenic Loop~Boerne Stage Alliance is on track for the unveiling and dedication of the "Scenic Loop, Boerne Stage, Toutant-Beauregard Historical Marker" on July 27<sup>th</sup> at 7:00 p.m. WIAC has almost finished their purpose, it was about waste water and they will probably be dissolved.

**POLICE DEPARTMENT ACTIVITY REPORT**

Chief Bejar reviewed the May 2015 Monthly Activity Report. There were 83 calls for service, 893 hours worked, 6049 miles driven, 24 summons issued, 17 warnings issued and 1 arrest.

**PUBLIC WORKS ANNOUNCEMENTS**

Chris Mikel reviewed the May 2015 Monthly Activity Report. Public Works continues to work on tree trimming, citizen brush chipping, road work, mowing/weed eating, upkeep of the City and animal control. Junk Day was on May 23<sup>rd</sup>. He assisted with the first flood later that evening. The dumpsters were filled even though it was Memorial Day weekend. Chris Mikel stated he attended a Native Landscaping Class on Saturday, May 30<sup>th</sup>. It was a good class and informative. Later that evening, he assisted with the second flood.

### **GFU UTILITY ANNOUNCEMENTS**

Mayor Reinhard stated the utility continues to do well. The Board of Trustees Meeting originally scheduled for tomorrow has been postponed until next week. GFU received an Audit Report back from Texas Municipal League and received 100% on everything. The water wells are doing very well with the recent rain. They ask that you use caution and still encourage everyone to conserve.

### **FIRE DEPARTMENT REPORT**

Don Reddout stated there is a mistake in the report and asked Council to please correct to reflect 4 calls in May 2015 and the Response Time as 2 minutes. There were two calls EMS related and two other than medical. The numbers do not include the two floods that the Fire Department assisted the City with. Don Reddout stated he would like to compliment the Fire Department for doing a good job getting out, securing and manning the gates. Mayor Reinhard stated the Fire Department, Public Works, Police Department and GFU did a great job working together.

### **NEW BUSINESS:**

#### **1. DISCUSS AND ACT ON THE THREAT OF OAK WILT**

Mayor Reinhard stated he asked Laurie Hawkins to come in to speak to City Council and concerned citizens about the threat of Oak Wilt. Laurie Hawkins stated this conversation was started a couple of weeks ago when she was approached by Matt Galvan and Chris Mikel to look at some oak trees on the AT&T property down Scenic Loop near Menchaca that looked like they may have Oak Wilt. Laurie Hawkins stated there are Oak Wilt pamphlets in City Hall if anyone needs information on how to identify it. They can also call City Hall to arrange for her to look at the trees. Laurie Hawkins stated she has contacted Mark Duff with Texas Forest Service who's been doing Oak Wilt suppression for 25 years for Forest Service. She's going to coordinate an effort with Texas Forest Service and Matt Galvan to take a tour of the north side of Scenic Loop Road where Oak Wilt has been ravaging oak trees. Matt Galvan was kind enough to volunteer his time and contacts in that area to make the tour happen. Mark Duff has said he would help them come up with some kind of plan. She has a call into Jeff English to see how deep the rock saw goes which they may be able to utilize for a trench. The Oak Wilt hasn't moved very much, part of the suppression project Texas Forest Service goes around and maps it. Oak Wilt moves at sometimes zero feet to 150 feet a year depending on the conditions. Oak Wilt is spread very rapidly and easily in wet springs/summers. The City should be very diligent on enforcing the Oak Wilt Ordinance. Tell your neighbors and spread the word to always spray Oak Trees. If you don't know what species a tree is, you should always spray it. Chris Mikel has done a really good job on being proactive. There are only three things you really can do to prevent the spread of Oak Wilt: 1) not trim your trees in the spring and if you do have to trim, spray immediately 2) create some type of barrier by cutting the roots such as trenching 3) apply fungicide to specific trees. The creek will also offer a little protection. There are not a lot of options. There was discussion that although there's no evidence of Oak Wilt in Grey Forest, the disease has been found on the Madla Ranch property, the Bluehill Pass area and down towards Boerne Stage Road. Laurie Hawkins stated she has started the conversation with Texas Forest Service and will coordinate a meeting. After the meeting, they will create a plan to move forward to create some kind of buffer between Grey Forest and Oak Wilt. Mayor Reinhard thanked Laurie Hawkins for the information and stated this item would be put back on the Agenda when they have a plan to move forward.

#### **2. DISCUSS AND ACT ON RESOLUTION NO. 001-15 APPROVING THE CITY'S PARTICIPATION IN THE HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME PROGRAMS FOR THE FICAL YEAR 2016, 2017, 2018**

Mayor Reinhard stated before Council is Resolution No. 001-15 supporting the Cooperative Agreement that was approved at the last Council Meeting. In addition to approving the Cooperative Agreement, Bexar County requires a Resolution that approves and authorizes the City's participation. The Resolution is a formality for what Council approved at the last Council Meeting. The Cooperative Agreement is attached as Exhibit A for Councils reference. The motion to approve Resolution No. 001-15 authorizing the Mayor to sign the Cooperative Agreement was made by Councilmember Nottingham, seconded by Councilmember Tiner and passed unanimously.

### **3. DISCUSS AND ACT ON SETTING DATES FOR BUDGET WORKSHOPS**

Mayor Reinhard stated as the Budget Officer, he has started working on the 2016 Budget. He still has a lot to work on but would like to get a date on the calendar in July for a Budget Workshop to start looking at numbers. They can schedule further workshops from there. Last year they had two Budget Workshops and the required Public Hearing. The budget deadline is in late September but can be approved before then if the budget is finalized. It was Councils consensus to schedule at Budget Workshop after the July 28<sup>th</sup> Regular Council Meeting.

### **4. DISCUSS REVIEW OF THE MASTER PLAN FOR THE CITY OF GREY FOREST**

Mayor Reinhard stated Councilmember Hoffman requested this item be placed on the agenda. Before Council is the City Master Plan that was approved in January 2000 and updated in May 2003. The Master Plan outlines the philosophy on how we want our community to be. The comments in red are some thoughts Councilmember Hoffman had. Councilmember Hoffman stated he put together some of his thoughts and suggestions. There's a lot of astonishing things in the Master Plan such as trees, controlling flooding, keeping the creeks clean and many other things that go along with the possible relationship with SLPC. In addition, there is no mention of the Madla Park or any parks in the Master Plan. Mayor Reinhard stated he would like to recommend that Council review the Master Plan and send your thoughts and suggestions to City Hall to pull together. Council needs to make sure the philosophy ties in with where the City is looking to be. Mayor Reinhard stated he will put the current version of the Master Plan on the City website and welcomes citizens input. He asked citizens to send input to one of their Councilmember's. Mayor Reinhard asked Councilmember's to send input to City Hall by July 7<sup>th</sup>.

### **5. DISCUSS DEBRIS AND BRUSH CHIPPING WITH RECENT RAIN**

Mayor Reinhard stated Councilmember Nettle asked for this item to be placed on the Agenda due to the recent rain and the accumulated debris. Councilmember Nettle stated he thinks it would be appropriate to set a date for brush chipping. He knows Public Works is very busy clearing debris around the City but he knows a lot of homeowners also have the same issue. Chris Mikel stated Public Works is still trying to clean up all the debris from the recent rain. He was looking at scheduling brush chipping in September but can try to do it earlier if needed. Chris Mikel stated he has been helping citizens that were affected the most and will continue to do that. Mayor Reinhard asked that Public Works continue to work on catching up and come back in July with a schedule of where they are.

### **OLD BUSINESS:**

Mayor Reinhard stated he would like to move forward to Agenda Item No. 8 as they have guests present from ESD 8.

### **8. REVIEW AND DISCUSS STATUS OF CITY AND EMERGENCY SERVICE DISTRICT 8 DIALOGUES**

Mayor Reinhard stated for years now during the budget process, there has been discussion on the Fire Department contract and why the City is not part of the ESD. Around February this year, Councilmember Thornton scheduled a meeting with ESD 8 Administrator, Gil Perez to see what the City's options are. Gil Perez, ESD 8 Administrator and John Hooper, ESD 8 Commissioner introduced themselves. Mayor Reinhard stated he attended the meeting with Councilmember Thornton. They discussed the process and talked about the current legislature. It was left that we would wait to see what happens in the legislature. Now that the billed died and that process is over, with the upcoming budget, there has been discussion on where to go from here. Gil Perez stated it is possible for the City to become a part of the ESD. The initial process requires a petition of 50 registered citizens. The petition would be presented to the ESD 8

Commission for consideration. It would be placed on an Agenda and the ESD Commission would vote if they are in favor of the City becoming a part of the ESD. If the ESD 8 Commission approves the petition, a longer process of voting by both Grey Forest citizens as well as ESD citizens would need to take place. Both Grey Forest citizens and ESD 8 citizens would vote in an election. Both sets of voters would have to vote in favor of accepting the City into the ESD. If both sets of voters approve, the City would join the ESD. Once joining the ESD occurs, it is irrevocable. Gil Perez stated he wants the City to be aware that if the City were to join the ESD, the Commissions duties are to look at what is best for the tax payers of the entire district. They can't guarantee the same service provider forever. They can't guarantee where stations will be. Gil Perez stated the biggest thing the ESD looks at is response time and they can't guarantee how things will be in the future. They have to look at the entire district and tax payers are treated equal. This is something for the City to consider when determining a direction because the citizens of Grey Forest have a sentimental value in maintaining a direct relationship with Grey Forest Area Volunteer Fire Department (GFAVFD). The sentimental value and no guarantee should be considered as why the City may not want to be a part of the ESD. Gil Perez stated he's not trying to discourage the City, but he wants to be open. There was further discussion regarding ownership of the Fire Department equipment. Gil Perez indicated that GFAVFD did not own the equipment since by law any equipment paid for or maintained with ESD funds belongs to the ESD. There were requests for further clarification. It was agreed that if there was a separation in service between the ESD and GFAVFD, the ESD would be entitled to ownership only for equipment that it paid for or was maintained with ESD funds based on the detailed records the GFAVFD provides the ESD. Gil Perez stated the ESD requires and maintains detailed records because of ownership. It was discussed GFAVFD is currently the only provider for ESD 8. There was discussion of the ESD 8 Commission operating with three Commissioners on a Commission of five Commissioners. Gil Perez stated it's the Commissioner's Court responsibility and they have been made aware. It was discussed that ESD 8 and the GFAVFD have worked on a month to month basis for quite some time now. The Commission has a new contract and they think are close to an agreement. Mayor Reinhard thanked Gil Perez and John Hooper for the good exchange.

**6. CONTINUE DISCUSSION AND ACT IF NECESSARY ON REVIEW OF ZONING ORDINANCE NO. 45B**

Mayor Reinhard stated City Council has been working on review of Zoning Ordinance No. 45B over the past year. Numerous workshops have been held. The next step is to have our professionals review it and the City will send it to the City Attorney, Engineer, and Building Inspector for input. Any input will be brought back to Council.

**7. DISCUSS CURRENT STATUS OF CITY AND SLPC PROPOSALS RELATED TO SLPC PROPERTY AND LONG TERM PLANS**

Mayor Reinhard stated he has been in contact with the City Attorney to discussed possible transfer of SLPC land. They are looking into the legal description of SLPC property and the most cost effective way to transfer the property. They have someone who's offered to look at the creeks/dams and give their thoughts on the conditions. Mayor Reinhard stated he will be able to provide more information at the next Council Meeting.

There was no further discussion. Mayor Reinhard adjourned the Regular Council Meeting at 8:43 p.m.

These minutes were written/recorded by Shannan Kinsley.

These minutes were approved as ~~written~~ amended on the 25<sup>th</sup> day of August, 2015.

Signed:   
Ronald G. Reinhard, Mayor