

The Regular Council Meeting of June 24, 2014 was called to order at 6:30 p.m.

**MAYOR**

Ron Reinhard

**OTHERS**

Shannan Kinsley  
Chief David Bejar  
Chris Mikel  
Gigi Duke  
Don Reddout  
Brenda Reinhard  
Irene Scharf

**COUNCILMEMBERS**

Don Nettle  
Jennifer Nottingham  
Mitch Thornton  
Lynn Tiner  
Jeff Waldrop

Mayor Reinhard declared a quorum with all Councilmember's present.

**APPROVAL OF MINUTES**

The minutes of the May 27, 2014 Regular Council Meeting were reviewed. Mayor Reinhard stated on page 3, Agenda Item No. 3, Discuss Distribution of Unsolicited Materials, 5 lines down, the word bring should read "brings" down the value with a period after value. Remove the word but and replace with "In addition" followed by a comma. The motion to approve the May 27, 2014 minutes as amended by was made by Councilmember Waldrop, seconded by Councilmember Tiner and passed unanimously.

The minutes of the June 2, 2014 Workshop Meeting were reviewed. The motion to accept the June 2, 2014 minutes as written was made by Councilmember Nottingham, seconded by Councilmember Nettle and passed with 3 YES and 2 ABSTAINING by Councilmember Thornton and Councilmember Waldrop as they were not present at the Workshop.

**PRESENTATIONS BY CITIZENS AND VISITORS**

None.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

The monthly financials were reviewed. Mayor Reinhard stated we're about 73% through the year. The financials are in line with where they should be. He stated income is ahead of what was budgeted. Expenses are under budget. Mayor Reinhard stated we have some building expenses coming up. We are in the process of getting a ductless air conditioning unit installed in the Police Department. In addition, the older part of City Hall will be insulated. Mayor Reinhard stated he is in the process of looking at the budget for the upcoming year and would like to have a workshop in the near future.

**COUNCIL/STAFF ANNOUNCEMENTS**

Councilmember Nottingham stated they are in the process of installing security cameras at the Madla Park. Councilmember Thornton stated they have installed two of the three poles needed for the cameras. They are looking for alternate locations for the 3<sup>rd</sup> pole as there were wiring issues with its original planned location. Once the poles are installed, he will order the cameras. He hopes to have the cameras completely installed by mid July.

**POLICE DEPARTMENT ACTIVITY REPORT**

The May 2014 Monthly Activity Report was reviewed. Chief Bejar introduced new Reserve Officer, Scott Sharp. He stated Officer Sharp has a Master Peace Officer Certificate and has 14 years of Law Enforcement experience. He was sworn in last week and will be a good addition to the department. Mayor Reinhard welcomed Officer Sharp. Officer Sharp stated it's a privilege to be a part of the department and he's excited to be on board. Chief Bejar stated there has been an increase in residential burglaries in Helotes. He believes the visibility of our Police Department is keeping it out of Grey Forest but wants everyone to be aware and remind everyone to lock their doors, complete out of town reports, etc.

**PUBLIC WORKS ANNOUNCEMENTS**

Chris Mikel reviewed the May 2014 Monthly Activity Report. He stated the report shows a tree fell on Cedar Crest but it should be Hillside. Public Works continues to work on tree trimming activities, roadwork, mowing/weed eating,

animal control and regular maintenance/upkeep of the City and Madla Park. Chris Mikel stated he moved the mirror on Park as requested and has received responses that the new location is much better.

**GFU UTILITY ANNOUNCEMENTS**

Jeff English stated the wells are in good condition. They continue to stay in Stage 1 water restrictions. He would like to remind everyone to please conserve. The utility is approaching midyear and is ahead of budget. They expect to get their first compressed natural gas truck in the next couple of weeks and will get a total of three this year. Once received, they will surplus out some older vehicles. They hope to get a compressed natural gas station soon. Mr. English discussed the advisory board he's a part of and compressed natural gas being a good alternative solution. Mayor Reinhard stated Jeff English will be receiving a Distinguished Service Award. Jeff English stated he was notified that the American Public Gas Association will be awarding him a Distinguished Service Award. He stated it's an organization that he's a part of and is very much an honor.

**FIRE DEPARTMENT REPORT**

Don Reddout stated there were 2 calls in the City in May, both medical. He stated due to the drought, GFU has asked them to hold off on flushing the fire hydrants. The contract with the City says they have to flush them twice a year. He stated they are looking at one or two periodically but will be waiting on some rain to flush. Don Reddout stated they will continue to work Ranel on this.

**NEW BUSINESS:**

**1. DISCUSS PROCESS FOR APPOINTING A CITY ENGINEER**

Mayor Reinhard stated last year, our City Engineer sadly passed away. As part of the upcoming budget process, he would like to put something in the budget to have our roads looked at and evaluated. Since our City Engineer was individually appointed, not his firm, he would like to start the process of looking for a City Engineer. Mayor Reinhard stated our City Engineer doesn't get a lot of business from the City but it is a resource we need. The City Engineer is appointed but not an officer of the City. There was discussion that they could go with not appointing a City Engineer and look at hiring one on a project by project basis. Mayor Reinhard stated Council needs to look at what's best for the City but personally he feels the appointment of a City Engineer and having that resource available when needed is very important. In addition, they become familiar with the City. He stated in the past, the City Engineer was not on retainer, he was paid per service when needed. Mayor Reinhard stated we consulted with our City Attorney and it would be best to publish the search, a request for qualifications. In addition, our City Attorney referred some engineers. Mayor Reinhard stated he will work on putting a process together and may look at appointing a committee to bring back a recommendation to Council.

**2. CONFIRM WORKSHOP MEETING DATE OF SATURDAY, 06/28/2014 TO CONTINUE REVIEW OF ZONING ORDINANCE NO. 45B**

Mayor Reinhard stated at the last workshop, they set a date of June 28<sup>th</sup> to continue review of Zoning Ordinance No. 45B and he wanted to make sure they would still have a quorum. Councilmember Waldrop stated it's on his schedule but he may have a conflict. All other Councilmember's were available on June 28<sup>th</sup>. Council agreed to keep the workshop from 9 a.m. to 11 a.m.

There was no further discussion or business. Mayor Reinhard adjourned the Regular Council Meeting at 7:15 p.m.

These minutes were written/recorded by Shannon Kinsley.

These minutes were approved as  written/amended on the 26th day of August, 2014.

Signed:   
Ronald G. Reinhard, Mayor