

The Regular Council Meeting of May 23, 2017 was called to order at 6:32 p.m.

**MAYOR**

Ron Reinhard

**OTHERS**

Shannan Kinsley  
Chief David Bejar

Madeline McCloskey  
James Swisher

**COUNCILMEMBERS**

Susan Darst  
Holly Holleway  
Phil Howard  
Jennifer Nottingham  
Lynn Tiner

Chris Mikel  
Don Reddout  
Susan Beavin  
Gigi Duke  
Brenda Reinhard  
Kathleen McCloskey

Mayor Reinhard declared a quorum with all Councilmember's present. He welcomed Holly Holleway as a new Council member. The meeting was started with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The minutes of the January 24, 2017 meeting were reviewed. Council member Tiner stated on Page 6, under Agenda Item No. 5, first line, the record should reflect "formally" rather than "formerly". Council member Howard stated on Page 9, Agenda Item No. 12, the record should reflect "AND" rather than "ND". The motion to approve the January 24, 2017 Regular Council Meeting Minutes as amended was made by Council member Howard, seconded by Council member Nottingham and passed unanimously.

**PRESENTATIONS BY CITIZENS AND VISITORS**

None.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

Mayor Reinhard stated the Monthly Financials are through the end of April. We are doing well and under spent in many areas. Some of that is for road repairs which will be discussed this evening. There's a \$30,000 expenditure for a Public Works truck and Chris Mikel is looking into that purchase. Mayor Reinhard stated we are overspent in Public Works Line Item No. 214. It's budgeted for \$1,000 and we've currently spent \$5,399. We are over budget on this item because the chipper needed some serious repairs and maintenance. It was bought pre owned and has served the City well for several years. Mayor Reinhard stated he doesn't see anything else out of line.

Mayor Reinhard stated the City Attorney's activity is provided to Council every month. We didn't call for service in April and just have our retainer.

Mayor Reinhard stated Council previously approved moving the Fire Department sign from its current location to the area where the State Historical Marker is. James Swisher is going to handle the relocation of the sign as a civic project. It will be at little cost, if any to the City and we greatly appreciate his continued commitment to the City.

**COUNCIL/STAFF ANNOUNCEMENTS**

None.

**COMMITTEE ANNOUNCEMENTS/REPORTS**

None.

**GREY FOREST COMMUNITY BOARD (GFCB) UPDATE**

Council member Darst stated signage for the property is up with the exception of one location that's right in front of the pool. James Swisher has been extremely kind to help coordinate a kiosk being built at the entry way of the clubhouse.

He's partnering with a scout that is working on an Eagle Scout Project. The Board has provided a recommendation for Council to fill the open Board positions which will be discussed this evening. A number of activities are being planned for the community such as movie nights, Thanksgiving and Christmas. Mayor Reinhard stated preliminary plans for the clubhouse renovation were sent to the City Engineer for review and he's waiting to hear back from him with comments.

### **SENATOR FRANK L. MADLA, JR. NATURAL AREA UPDATE**

Council member Nottingham stated they haven't had much activity since the last Council Meeting. The last work session was May 20<sup>th</sup> and it rained. She had two volunteers come out and they pulled Johnsongrass. It rained just about the time that they got started but they worked through it and the rain was actually appreciated. The next work session is June 17<sup>th</sup> and they'll still probably be pulling Johnsongrass. The next Board meeting is this coming Sunday, May 28<sup>th</sup>.

### **BOARD OF ADJUSTMENT UPDATE**

None.

### **POLICE DEPARTMENT ACTIVITY REPORT**

Chief Bejar reviewed the April 2017 Monthly Activity Report. There were 105 calls for service, 1007 hours worked, 4747 total miles driven, 50 traffic stops, 43 summons issued and 13 warnings issued. Chief Bejar stated many of the citations are still for no through trucks.

### **PUBLIC WORKS ANNOUNCEMENTS**

Chris Mikel reviewed the Public Works April Report. Public Works continues to work on tree trimming, mowing/weed eating and regular upkeep of City property. Chris Mikel stated he has been looking at trucks for Public Works and hasn't been able to find much. The best he's found in our price range is a 2014 diesel truck with 122,000 miles. The gross vehicle weight is 15,000 ton. It has a 16ft flatbed which is too long. They can replace the 16ft flatbed with a 12ft and put a lift gate on it for \$28,000 or they can also add dumping capability for \$31,000. Again, he hasn't found much in our price range. He's found a 2012 with 76,000 miles and a 2005 with 212,000 miles. Ford is wanting over \$60,000 for a new one. From what he's found, the 2014 is probably the best option for the City. Mayor Reinhard stated purchase of a truck for Public Works is not on the agenda this evening however, it is approved in the budget at \$30,000. If we want to purchase the truck and need to move fast, he can authorize it and report back to Council or he can call a short Special Council Meeting. It was Council's consensus to call a short meeting. Mayor Reinhard asked Chris Mikel to pursue getting a drive off price for the vehicle with a 12ft flatbed, lift gate and dumping capability. He will call a Special Council Meeting to approve the purchase when this information is received.

### **GFU UTILITY ANNOUNCEMENTS**

Mayor Reinhard stated the utility is doing very well. Installation of the new water tank is supposed to start this month. He will provide an update at the next meeting.

### **FIRE DEPARTMENT REPORT**

Don Reddout provided Council a new graph of Incidents by District. He stated he didn't replace the rest of the report but if you look at the last page, the 2<sup>nd</sup> to last call where the response time is 13 minutes and it says Grey Forest, that's wrong, it's not Grey Forest. He questioned that response time and found it wasn't Grey Forest. There were five calls for service in the City for the month of April 2017; one No Response, 1 EMS and 3 other than medical. The Average Response Time was 1.25, Average Number of Personnel 3.4 and Average Number of Apparatus 1.4.

### **NEW BUSINESS:**

#### **1. DISCUSS AND ACT ON APPOINTMENT OF MAYOR PRO TEM**

Mayor Reinhard stated the Mayor Pro Tem is a Council member who can act on behalf of the City when the Mayor can't be present. Traditionally, the duties have been mostly signing checks. Our policy is to have two signatures on checks. The Mayor Pro Tem is on the bank account and can sign checks if the Mayor isn't available. The Mayor Pro Tem would also run a meeting if the Mayor can't attend. The position is appointed every year after the election. Council member Nottingham currently holds that position. Mayor Reinhard thanked Council member Nottingham for being the Mayor Pro Tem this past year and asked if she would like to continue in the role. Council member Nottingham stated she would like to continue. Mayor Reinhard asked Council if they had an interest in this role and there was no expressed interest. The motion to reappoint Council member Jennifer Nottingham as Mayor Pro Tem was made by Council member Tiner, seconded by Council member Howard and passed with 4 YES and 1 ABSTAINING by Council member Nottingham.

**2. DISCUSS AND ACT ON APPOINTMENT OF A COUNCIL MEMBER TO THE SENATOR FRANK L. MADLA, JR. NATURAL AREA BOARD OF DIRECTORS PURSUANT TO ORDINANCE NO. 180**

Mayor Reinhard stated every year, Council appoints or reappoints the Council member that sits on the Senator Frank L. Madla Board. The Board consists of six appointed members and the Council member. The Mayor is a non-voting member. The Council member is a liaison between City Council and the Board. Council member Nottingham currently holds this position on the Board. Mayor Reinhard asked Council member Nottingham if she wants to continue in this position. Council member Nottingham stated she would like to continue in this role. Mayor Reinhard asked Council if they were interested in being the Council member for this Board and there was no expressed interest. The motion to reappoint Council member Jennifer Nottingham as the Council member to the Senator Frank L. Madla, Jr. Natural Area Board of Directors was made by Council member Howard, seconded by Council member Tiner and passed with 4 YES and 1 ABSTAINED by Council member Nottingham.

**3. DISCUSS AND ACT ON APPOINTMENT OF THREE BOARD MEMBERS TO THE SENATOR FRANK L. MADLA, JR. NATURAL AREA BOARD OF DIRECTORS PURSUANT TO ORDINANCE NO. 180**

Mayor Reinhard stated there is a typo on the title of the Agenda Item. The appointment is for three Board members pursuant to Ordinance No. 180, not two Board members. Mayor Reinhard stated as he mentioned, the Senator Frank L. Madla Board consists of six appointed members. Every year we have three Board member positions up for either reappointment or a new appointment. We alternate each year much like Council does so that we have some continuity. The Board makes a recommendation on Board member appointment for Council to consider. Council is the only authority that can make Board member appointments. The Board unanimously voted to continue the assignments of Bill Hoover, Susan Beavin and Storms Duthie as Board members. All three are currently serving and the Board feels they've been doing an excellent job. The motion to accept the recommendation of the Board and reappoint Bill Hoover, Susan Beavin and Storms Duthie as Board members to the Senator Frank L. Madla, Jr. Natural Area Board of Directors was made by Council member Nottingham, seconded by Council member Darst and passed unanimously.

**4. DISCUSS AND ACT ON APPOINTMENT OF A COUNCIL PERSON TO THE GREY FOREST COMMUNITY BOARD (GFCB) PURSUANT TO AMENDED ORDINANCE NO. 215**

Mayor Reinhard stated Ordinance No. 215 created the Grey Forest Community Board (GFCB). Much like the Madla Board, it has a Council member that sits on the Board as a voting member. The GFCB is a five member appointed Board. It consists of four land owning citizens and one Council member. The Mayor is a non-voting member. Yearly during this period of time, Council is to appoint or reappoint a Council Person to the Board. Currently, Council member Darst serves in that position on the Board. Mayor Reinhard asked Council member Darst if she is interested in continuing to serve in this position. Council member Darst stated she is interested in continuing in this role. Mayor Reinhard asked Council if they were interested in the position and there was no expressed interest. The motion to reappoint Council member Susan Darst as the Council Person to the Grey Forest Community Board (GFCB) was made by Council member Nottingham, seconded by Council member Howard and passed with 4 YES and 1 ABSTAINED by Council member Darst.

**5. DISCUSS AND ACT ON APPOINTMENT OF TWO BOARD MEMBERS TO THE GREY FOREST COMMUNITY BOARD (GFCB) PURSUANT TO AMENDED ORDINANCE NO. 215**

Mayor Reinhard stated Ordinance No. 215 specifies that the Grey Forest Community Board (GFCB) shall solicit resumes and make a recommendation to Council for consideration for Board member appointment. Council does not have to accept the Board recommendation. The position was posted on the marquee for several weeks and they did get some interest. The Board met last night and is recommending Madeline McCloskey and Kimberly Verity for the two open Board positions. Madeline McCloskey is currently on the Board and she would like to continue. Kimberly Verity currently serves as Secretary on the Board and she is interested in moving to a Board position. The motion to accept the recommendation of the Board to reappoint Madeline McCloskey and appoint Kimberly Verity to the Grey Forest Community Board (GFCB) Board member positions was made by Council member Howard, seconded by Council member Darst and passed unanimously.

**6. DISCUSS AND ACT ON CONTRACT BETWEEN THE CITY OF GREY FOREST AND C-6 DISPOSAL SERVICES PROVIDING FOR THE COLLECTION, REMOVAL AND DISPOSAL OF SOLID WASTE**

Mayor Reinhard stated C-6 Disposal provides waste services for the City. They've provided these services to the City for 10-years now as we're finishing up our 2<sup>nd</sup> 5-year contract. They've provided the City excellent support and have been very responsive with very few complaints. Within the contract, they have the right to increase their rates yearly and over the 10-years, they've only had a couple of minimal increases. C-6 also handles recycling for the City. The City has received several requests from citizens for different recycle bins such as totters with wheels and cover. Recycling is currently an 18 gallon bin. C-6 has advised they could offer recycling with a 96 gallon totter like the current trash cans. This would most likely increase the cost of our contract but C-6 didn't have those numbers ready for this evening. The recycling container is not something we need to decide on tonight and can be changed mid contract. The current contract expires at the end of September. With budgeting coming up and this being a big item, he'd like to consider acting on extending the contract this evening. Council has been provided Addendum 1. The Proposed Rate is our current rate. In addition, there's a 2% City of San Antonio (COSA) Waste Hauler Permit Fee of about \$88 per month that's not included in the proposed rate of \$4,424. That fee is something we can't avoid. Because C-6 traverses the City of San Antonio with waste, San Antonio charges this fee which is passed on to the customer. If you look at the Addendum from 2012, the rate was \$4,233. That's about a \$190 monthly increase which over a 5-year period isn't bad. The contract would be identical to what we signed in 2012 with the exception of the date on the term of the contract and the Addendum. The City Attorney previously reviewed the contract and had no issues with it. Council member Howard stated he recommends we renew the contract. He would not go with the larger recycle containers; he thinks the smaller 18 gallon bin is sufficient. Council member Tiner stated he could probably fill up one of the large containers with recycling very easily. Council member Nottingham stated she would like the cost of the larger recycling bin. She definitely wants lids because when it rains overnight, any cardboard or paper you have in there is destroyed. In addition, she would like to have some alternative bids. She knows we're not required to but she'd like to make sure we still have the best price. Mayor Reinhard stated in the past when we looked at other disposal services, C-6 provided the most competitive price. In addition, they've provided the City better service than we've ever had. They've provided the City additional unique services that we couldn't get from other providers. The City of Helotes just renewed with C-6 as well. Mayor Reinhard stated he would like Council to consider approving the contract this evening. Then he'll work with C-6 on getting prices on the recycling alternatives. He stated Council can also wait until June to act and we can bring back recycling prices. The City has to give a 90 day notice to C-6 so we'd still be in that timeframe. Council member Howard made the motion to approve the contract with C-6 with the provisions provided and that we continue to explore covered recycle containers. The motion was seconded by Council member Darst and passed unanimously. Mayor Reinhard stated the contract with C-6 has been renewed for disposal services. He stated we will work on the recycling options.

**UNFINISHED BUSINESS:**

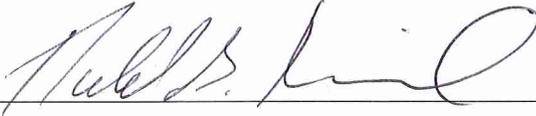
**7. DISCUSS AND ACT ON UPDATE ON CITY ENGINEER STREET PLAN AND REPAIRS**

Mayor Reinhard stated Council previously approved investigating repairs on Cedar Crest due to safety issues. In the City Engineer's original report, it was reported that the fire trucks have difficulty getting around Cedar Crest. Council member Nottingham stated Chief Shane Reddout drove Cedar Crest this afternoon with a fire truck and he said there are no issues getting through there. They've learned what direction to go and it isn't a safety concern for them. Mayor Reinhard stated part of the discussion on Cedar Crest was that it would be a good idea to make it a one-way road. That still needs to be considered. Since our City Engineer was tasked with investigating the costs for repairs on Cedar Crest, he did come back with an Opinion of Cost. There were two spots identified as problems; 1) if you turn right instead of going straight on Cedar Crest, you have that edge that was thought to be problematic which to fix is approximately \$60,000 and 2) there's the big dip as you continue up Cedar Crest and to fix that low water crossing it's approximately \$100,000. Mayor Reinhard stated given the fact that Cedar Crest no longer seems to be a safety issue, does Council want to table this. There was discussion that the next street with safety concerns was Lakeshore. Council member Nottingham stated she thought they were going to trim some of the brush on Lakeshore and that would take care of the safety concerns there. Mayor Reinhard stated he will carry this item over to the next Council Meeting. Council will need to be thinking about what the next road project should be and alternative funding.

There was no further business or discussion. Mayor Reinhard adjourned the Regular Council Meeting at 7:44 p.m.

These minutes were written/recorded by Shawna Kinsley.

These minutes were approved as written amended on the 26th day of September, 2017.

Signed: 

Ronald G. Reinhard, Mayor