

The Regular City Council Meeting of September 26, 2017 was called to order at 6:30 p.m.

**MAYOR**

Ron Reinhard

**OTHERS**

Shannan Kinsley  
Chief David Bejar  
Don Reddout  
Marjorie Mautz  
Gigi Duke  
Tom Haberman  
Lou Hoffman  
Irene Scharf

Madeline McCloskey  
Matt Baker  
Jeff English

**COUNCILMEMBERS**

Susan Darst  
Holly Holleway  
Phil Howard  
Jennifer Nottingham  
Lynn Tiner

Mayor Reinhard declared a quorum with all Council members present. The meeting was started with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The minutes of the April 25, 2017 Regular City Council Meeting were reviewed. The motion to approve the April 25, 2017 minutes as written was made by Council member Howard, seconded by Council member Tiner and passed unanimously.

The minutes of the May 9, 2017 Special City Council Meeting were reviewed. The motion to approve the May 9, 2017 minutes as written was made by Council member Howard, seconded by Council member Tiner and passed unanimously.

The minutes of the May 23, 2017 Regular City Council Meeting were reviewed. The motion to approve the May 23, 2017 minutes as written was made by Council member Tiner, seconded by Council member Howard and passed unanimously.

**PRESENTATIONS BY CITIZENS AND VISITORS**

Marjorie Mautz stated she didn't attend the last meeting but she's concerned about the taxes continuing to go up year after year. She knows a lot of the increase is new property owners but she wants to be heard that she doesn't think taxes should increase. She doesn't know if Council can do anything about it because they already voted on it last week. Mayor Reinhard stated Council will adopt the tax rate this evening.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

Mayor Reinhard stated Council has been provided the Monthly Financials through August 2017. We are under budget in several areas. Some of which has been discussed where we have not spent money allocated. Some of the unspent money is in the new budget that was approved last Tuesday night. Mayor Reinhard asked Council if they had any questions. There were no comments.

Mayor Reinhard stated Council reviews the City Attorney's legal activity every month. In the month of August, the City Attorney reviewed the proposed Amended Zoning Ordinance and the monthly retainer.

Mayor Reinhard stated there is still consideration of the sign ordinance. It's not on the Agenda this evening but we will be looking at it in the future.

**COUNCIL/STAFF ANNOUNCEMENTS**

None.

**COMMITTEE ANNOUNCEMENTS/REPORTS**

Mayor Reinhard stated the City has a Road Improvement Subcommittee head by Council member Howard. Council member Howard stated at this point, the subcommittee continues to gather information. If citizens have any concerns with the roads, he welcomes them to contact him directly. Mayor Reinhard stated there was a survey conducted by the

City Engineer and there are some known issues with the roads. If there are any new concerns, please contact Council member Howard.

### **GREY FOREST COMMUNITY BOARD (GFCB) UPDATE**

Madeline McCloskey stated the Board sent out a call for volunteers. They had a big cleanup on August 5<sup>th</sup>. They cut a bunch of Ligustrum all the way down to the pool and around the pool. Volunteers came out and stacked everything. Chris was there with the chipper. It all got chipped and the mulch was put down. They are continuing with their plan to allow the deer to browse it and see if that works. They have about 25 volunteers that have said they are interested in helping with the creek cleanup. They will get started once it gets cooler, hopefully in the next couple of weeks. They have a lot of choices so if someone wants to adopt their own area, they can do that. They will train them on what to look for and how to keep the area clean. Mayor Reinhard asked Council if they had any questions. Council member Holleway asked if the GFCB makes plans, does Council see those plans before they are put into action. Mayor Reinhard stated the GFCB has a Master Plan that was approved by Council. In addition, the ordinance that created the GFCB, gives the Board the charge to take care of the property. The one thing they can't do is use herbicides without Council approval.

### **SENATOR FRANK L. MADLA, JR. NATURAL AREA UPDATE**

Council member Nottingham stated the Madla Board met this past Sunday. They have two events coming up. A Star Gazing Party on October 12<sup>th</sup>. The San Antonio Astronomy Association will have telescopes set up aimed at a couple of planets. This will be the second Star Gazing Party they've had. The first one was very well attended and a lot of fun. They will have some Webelos, which is before they are Boys Scouts meeting at Madla Park earlier that day to clean up the trails by picking up trash. Then on March 24<sup>th</sup>, they will have their Annual Fundraiser and she will report on it every month between now and then. They are moving forward with finding a speaker and it should be a good time.

### **BOARD OF ADJUSTMENT UPDATE**

None.

### **POLICE DEPARTMENT ACTIVITY REPORT**

Chief Bejar reviewed the August 2017 Monthly Activity Report. There were 176 calls for service, 917 hours worked, 4644 total miles driven, 39 traffic stops, 32 summons issued and 13 warnings issued. Chief Bejar asked if there were any questions on the calls. There was no comment.

### **PUBLIC WORKS ANNOUNCEMENTS**

Mayor Reinhard stated Chris Mikel was unable to be here this evening so they don't have a report for August. He stated we will catch up on it next month.

### **GFU UTILITY ANNOUNCEMENTS**

Jeff English stated the utility completed installation of the new water tank. It's up, completed and full of water. They haven't yet completely turned everything over to the new system as they're still monitoring it for leaks. They have to monitor it for leaks for a few days after it's completely full. As soon as the new tank is put fully into operation, they will drain the old tank and have it looked at to see what it will take to repair it for use as an emergency supply tank. He doesn't know if it is feasible to repair but they believe it will be. The utility is having a great year. They're slightly ahead of budget on revenue and under on expenses. The water wells are in great shape. The water levels are almost in the same position that they were this time last year. We are well above drought levels at about 150 feet above Stage 1 Restrictions. The water system is a superior system and they take great pride in that.

### **FIRE DEPARTMENT REPORT**

Don Reddout stated there were 14 calls for service in the City for the month of August 2017; 7 medical and 7 other than medical. The Average Response Time was 3.07, Average Number of Personnel 3.0 and Average Number of Apparatus 1.21. They had one kitchen fire that they were able to put a quick stop on. This is probably the most calls they've had in the City in a given month. Mayor Reinhard asked if Council had any questions. There was no comment.

**NEW BUSINESS:**

**1. DISCUSS AND ACT ON RECOMMENDATION BY THE GREY FOREST UTILITIES BOARD OF TRUSTEES FOR REAPPOINTMENT TO THE POSITION OF POST 2 ON THE BOARD OF TRUSTEES**

Mayor Reinhard stated every year, City Council goes through a process where they appoint or reappoint a Board member to the Grey Forest Utilities (GFU) Board of Trustees. The term for the position of Post 2 held by Mr. Claude Yeager is up this year. The GFU Board of Trustees acted in accordance with the current procedures the Board has in place to give public notice to interested potential candidates and to assure that Trustees who are effective and wish to continue service are also considered. The position was posted at City Hall, at the GFU Headquarters and was advertised in the San Antonio Express News and the Helotes Echo. There were no other applicants for the position. Mr. Claude Yeager is willing to continue to serve on the Board. He is one of the original GFU Trustees and has more than 34 years' experience as a Trustee. At the GFU Board of Trustees meeting on August 23, 2017, the Board unanimously voted to recommend the reappointment of Mr. Claude Yeager to the position of Post 2 of the Board of Trustees. Mayor Reinhard stated Council has a letter to that effect along with Mr. Claude Yeager's resume. Jeff English stated he himself is in his 14<sup>th</sup> year working for the utility and Claude Yeager has never missed a meeting. Council member Nottingham made the motion to reappoint Claude Yeager to the Grey Forest Utilities Board of Trustees. The motion was seconded by Council member Darst and passed unanimously. Council member Nottingham asked that Jeff English thank Claude Yeager for his service.

**2. DISCUSS AND ACT ON RESOLUTION NO. 004-17 APPROVING SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION FOR THE RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM**

Mayor Reinhard stated the City would like to apply for a grant for rifle-resistant vests for our Police Officers. Last year the City was very successful in getting a grant for new radio equipment for the Police Department without the funds coming out of the General Fund of the City. That's what we are also trying to do with this grant for vests. Chief Bejar stated one of our Reserve Officers stepped up and wrote this grant. It's his first attempt and they're hoping to be able to get the grant to purchase this equipment. Council member Nottingham asked that Chief Bejar explain what a Reserve Officer means. Chief Bejar stated the Reserve Officers are volunteers that do not receive compensation or benefits. In return, the City holds the Reserve Officers Law Enforcement Commission. Reserve Officers patrol the City and have the same powers and responsibilities as our paid officers. Most of the Reserve Officers have been with the City for a while and almost all have 15 to 30 years of experience. Mayor Reinhard stated in order to move forward with the grant, the Office of the Governor requires a Resolution from City Council accepting the grant and agreeing to handle the funds appropriately. It has several Whereas'. Mayor Reinhard stated on the first Whereas; it should read in the best interest of the "officers" rather than "students" that the Grant for the Rifle-Resistant Body Armor Grant Program be operated for the year 2018 and Whereas; City Council agrees that in the event of loss or misuse of funds, Council assures that the funds will be returned in full and Whereas; Council designates the Mayor as the grantee's authorized official for the grant. Mayor Reinhard stated we would like to pursue this grant and asked if there was any other Council discussion. Council member Nottingham made the motion to ask the Police Department to pursue the grant on behalf of the City and approve Resolution No. 004-17 approving submission of a grant application to the Office of the Governor, Criminal Justice Division for the Rifle-Resistant Body Armor Grant Program. The motion was seconded by Council member Darst and passed unanimously.

**3. DISCUSS AND ACT ON ORDINANCE NO. 222 MAKING APPROPRIATIONS FOR SUPPORT OF THE CITY OF GREY FOREST AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF GREY FOREST FOR THE 2017/2018 FISCAL YEAR**

Mayor Reinhard stated Council held a Public Hearing for the 2017/2018 Fiscal Year Budget on September 19<sup>th</sup> and approved the budget at that hearing. In order to enact the budget, Council has to approve it in ordinance form. Mayor Reinhard stated the ordinance states; the budget was duly presented to City Council by the Mayor, a Public Hearing was ordered by City Council, Public Notice of said hearing was given by City Council, said notice was published in the Helotes Echo and said Public Hearing was held according to said notice. Mayor Reinhard stated the budget was approved on September 19<sup>th</sup> and appended as Exhibit A. Council member Howard made the motion to approve Ordinance No. 222 making appropriations for the support of the City of Grey Forest for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018, and adopting the Annual Budget of the City of Grey Forest for the 2017-2018 Fiscal Year. The motion was seconded by Council member Tiner and passed unanimously.

**4. DISCUSS AND ACT ON "RATIFICATION OF THE VOTE TO ADOPT THE BUDGET THAT WILL RAISE TOTAL PROPERTY TAX REVENUE"**

Mayor Reinhard stated the ratification of the vote to adopt the budget that will raise total property tax revenue has to be made in this order. The City of Grey Forest is not raising its tax rate at all. The tax rate remains the same as last year, it's not going up but because the budget will raise more revenue of \$2,945 than last year, Council must ratify the vote. The increase in revenue is due to increase in property values and new properties added to the tax roll this year of \$1,243. The way this is worded is confusing every year but we are required by law to ratify the vote exactly as prescribed by the State. Tax revenue is increasing because of property valuations but the tax rate is not being raised. Council member Howard made the motion to act on ratification of the vote to adopt the budget that will raise total property tax revenue. The motion was seconded by Council member Nottingham and passed unanimously.

**5. DISCUSS AND ACT ON "AMENDED BUDGET COVER PAGE TO RECORD VOTE OF EACH MEMBER OF THE GOVERNING BODY BY NAME VOTING ON THE ADOPTION OF THE BUDGET"**

Mayor Reinhard stated if a budget raises more revenue from property taxes than last year's budget, the budget must include a Budget Cover Page outlining that the budget will raise more money than the previous year. In addition, once the budget is adopted, the Budget Cover Page must be amended to record how members of the governing body voted on the budget. The Amended Budget Cover Page is to reflect that Council member Darst, Council member Holleway, Council member Howard, Council member Nottingham and Council member Tiner voted "FOR" the budget. Council member Nottingham made the motion to approve the Amended Budget Page. The motion was seconded by Council Howard and passed unanimously.

**6. DISCUSS AND ACT ON "MOTION THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.088441 PER \$100 VALUE, WHICH IS EFFECTIVELY A 5.472737679% INCREASE IN THE TAX RATE"**

Mayor Reinhard stated again, the tax rate is not being increased. The tax rate of \$0.088441 per \$100 valuation is the exact same tax rate the City adopted last year. However, because property valuations done by Bexar Appraisal District have increased, it will bring in more money to the City than the previous year. Council member Nottingham made the motion that the property tax rate be increased by the adoption of a tax rate of \$0.088411 per \$100 value, which is effectively a 5.472737679% increase in the tax rate. The motion was seconded by Council member Howard and passed unanimously.

**7. DISCUSS AND ACT ON ORDINANCE NO. 223 LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE 2017/2018 FISCAL YEAR BY THE ADOPTION OF A TAX RATE OF \$0.088441/\$100**

Mayor Reinhard stated Ordinance No. 223 officially adopts the 2017/2018 tax rate. Council member Holleway made the motion to adopt Ordinance No. 223 levying Ad Valorem Taxes at the rate of \$0.088441 per \$100 valuation for use and support of the municipal government of the City of Grey Forest for the 2017/2018 Fiscal Year; providing for apportioning each levy for specific purposes; and, providing when taxes shall become due and when same shall become delinquent if not paid. The motion was seconded by Council member Tiner and passed unanimously.

**UNFINISHED BUSINESS:**

None.

There was no further business. Mayor Reinhard adjourned the Regular Council Meeting at 7:10 p.m.

These minutes were written/recorded by Shawna Kinsley.

These minutes were approved as written amended on the 27th day of February, 2018.

Signed: Ronald G. Reinhard

Ronald G. Reinhard, Mayor