

The Regular City Council Meeting of March 27, 2018 was called to order at 6:30 p.m.

MAYOR

Ron Reinhard - Absent

OTHERS

Shannan Kinsley

Pat Howard

Chief David Bejar

Bunny Bacchetta

Don Reddout

Meredith Dornak

Gigi Duke

Matt Baker

Chandler Baker

Lee Holleway

Brenda Reinhard

Lorna Main

Madeline McCloskey

Shawn Main

Kathleen McCloskey

Irene Scharf

COUNCILMEMBERS

Susan Darst

Holly Holleway

Phil Howard

Jennifer Nottingham

Lynn Tiner

Mayor Pro Tem Nottingham stated Mayor Reinhard is out of town. She will be running the meeting this evening as Mayor Pro Tem. A quorum was declared with Council member Nottingham, Council member Howard, Council member Tiner, Council member Darst and Council member Holleway present. The meeting was started with the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor Pro Tem Nottingham stated the minutes are not available for Council to review this evening.

PRESENTATIONS BY CITIZENS AND VISITORS

None.

MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS

Mayor Pro Tem Nottingham stated the Monthly Financials have been provided. She would like to bring to Council's attention that Income Line Item No. 11: Miscellaneous Income will be over \$1,300 due to selling three vehicles; two Public Works vehicles and one Police vehicle. Expense Line Item No. 106: Legal and Litigation is at 92% of the budget due to Attorney Fees and the Lawsuit. Expense Line Item No. 418: Police Uniform/Equipment is over budget because of the grant received for police vests. The City spent over \$7,000 on the vests and is waiting on reimbursement. Once reimbursement is received, the line item will go back to being balanced.

Mayor Pro Tem Nottingham stated Council has been provided the Monthly Legal Activity. She asked if there were any questions and there were none.

Kathleen McCloskey stated BiblioTech is essentially the only online Public Library. For the Bexar County Tricentennial, they have asked cities to submit information for the site. Most of the information is already written, with all respect to those who have written it. She is now working on getting some training on how to work the site. Council thanked Kathleen for all her work.

Mayor Pro Tem Nottingham stated the City is hosting Meet the Candidates on April 9th at 6:30 p.m. at City Hall. Mayor Reinhard is considering a 30 minute meet and greet. At 7:00 p.m., each of the candidates will have 5 minutes to present their views. They should have some time left over for citizens to visit and ask individual questions. Right now, the order of speakers will be the order that each candidate is listed on the ballot.

Mayor Pro Tem Nottingham stated she would like to thank Susan Darst for setting Grey Forest up with the Incident Command System (ICS) Training through the City of Helotes. It deals with how to handle a disaster or emergency. It was a good class and something that the Police Department, Fire Department and everyone in City Administration should have. There are two more classes coming up in May.

COUNCIL/STAFF ANNOUNCEMENTS

Mayor Pro Tem Nottingham stated on the initiative of Saving Scenic Loop – Helotes Creek Corridor, since last month; she has met with Commissioner Wolff and he suggested they start attending the Alamo Area Council of Governments (AACOG) Meetings. She met with representatives of the City of San Antonio (COSA) and Office of Historic Preservation (OHP); they decided they'd discuss it internally and see what they can offer. She met with Judge Wolff and the County Engineer; they were very welcoming and thought it was a great idea but said the County can't do a whole lot but agreed to look further into it. They will be getting some sort of a Resolution from the County Commissioners and will share the date it's happening when she has it. She spoke with the military contact that helped with the purchase of land across the street from Grey Moss Inn, but unfortunately all that money is gone. She's meeting with Representative Larson later this week. She's still in the fact finding mode and will eventually put a plan together. Council member Darst stated she regularly attends the AACOG Meetings and would be more than happy to be the delegate for Grey Forest as well.

COMMITTEE ANNOUNCEMENTS/REPORTS

Council member Howard stated the survey work continues along Sherwood Trail and Grey Forest Drive. He has driven each one of the City roads and taken pictures. The pictures will be used for two purposes; as a reference when looking at what needs to be done to the roads and for historical purposes. Copies of the pictures have been forwarded to the City Engineer and a copy will be kept at City Hall.

GREY FOREST COMMUNITY BOARD (GFCB) UPDATE

Madeline McCloskey stated the Grey Forest Community Center is in the middle of being renovated. They hope to schedule an Open House and Rededication on April 29th. Ann Mabry was there for the original dedication of the Clubhouse in April of 1950 and they hope to get her and her kids at the Rededication. They are still looking through the history of Grey Forest to add to the Museum they have going. They continue to work on bamboo removal in the creeks. No herbicides are being used and the strategy is just cutting it down. They will be up against a drought again this year and hopefully it will weaken the bamboo. The Texas Forest Service has finished its Fire Risk Assessment of Grey Forest and the Board will review it at their next meeting. One of the things they have on the assessment is that there's a fire risk due in part to the flammability of the invasive species. Council member Darst stated the Texas Forest Service did a survey in 2015 where they measured in maps the fuel loads of the area. It was specifically done for the Community Wildfire Protection Plan in Los Reyes but it includes all of our area. It might be a useful resource when talking about the fuel load and where we are located.

SENATOR FRANK L. MADLA, JR. NATURAL AREA UPDATE

Mayor Pro Tem Nottingham stated another Work Session has come and gone. They removed a lot of debris from the dry creek bed. The next Work Session is on the 3rd Saturday of April at 9:00 a.m. Next month the plan is to go through the trails and put up better signage. The fundraiser was last Sunday. Brenda Reinhard is going to give a synopsis of it as she ran it and did an amazing job. Brenda Reinhard stated they had most of the Madla Conservancy, Board of Directors and City Council along with several citizens and some from outside of Grey Forest attend the Fundraiser. They doubled their attendance this year and almost doubled their income. This year, they formed a silent auction committee which Jen Nottingham headed along with Donna Gottwald and Elaine Daniel. They got some really good donations and did a great job. Patricia Baker assisted with thank you bags. Storms Duthie helped with advertising and setting up the venue. There was also a lot of help setting up from many once they got there. Everything looked terrific and everybody had a really good time. Bill Wren from the McDonald Observatory and is also connected with UT Austin spoke on Night Sky Lighting. The great news is they netted \$3,749 on the auction. They also had a raffle making the total net for the auction \$7,839 minus \$157.26 for credit card fees making the total \$7,681.74. This does not include some bills they had to pay which is all covered almost to the penny with maybe a few dollars left over by sponsorships to the Madla Conservancy. Brenda Reinhard thanked everyone for participating. Mayor Pro Tem Nottingham stated they have a Moon Viewing

Event at Madla Park on Thursday, April 19th at 7:30 p.m. The astronomers will be bringing telescopes and have said that is the perfect evening to be able to see the moon. It's free to the general public.

BOARD OF ADJUSTMENT UPDATE

None.

POLICE DEPARTMENT ACTIVITY REPORT

Chief Bejar reviewed the February 2018 Monthly Activity Report. There were 116 calls for service, 903 hours worked, 5036 total miles driven, 39 traffic stops, 35 citations issued, 9 warnings issued and 2 arrests.

PUBLIC WORKS ANNOUNCEMENTS

Mayor Pro Tem Nottingham stated Public Works is looking to hire employees and is advertising the position. Bubba has asked citizens not to pile brush in the right-of-way as he can't get to it right now. They will first start chipping the pile of brush across the street from City Hall. Once completed, they will set out a schedule for citizen brush chipping.

GFU UTILITY ANNOUNCEMENTS

Mayor Pro Tem Nottingham stated the Water Level Report is at 395 feet. The first marker for restrictions is at 450 feet so we're doing pretty well. The Water Level Report is posted at City Hall every week.

FIRE DEPARTMENT REPORT

Don Reddout stated there were 2 calls for service in the City for the month of February 2018; no medical calls, 1 was a gas leak and the other was a reported fire but they never did locate anything. The Average Response Time was 2.5 minutes and Average Number of Personnel 3.5. Also added in Council packets is a proposed sign for the ESD to put at the station. It's just information for right now. Hopefully it will be ready for final adoption at the next City Council Meeting. It's probably going to be real close to the picture but the axes may go away. They are proposing rock on the bottom like the previous sign. They are considering some kind of lighting and placement where the previous sign was.

NEW BUSINESS:

1. DISCUSS AND ACT ON CONTRACT FOR ELECTION SERVICES BETWEEN THE BEXAR COUNTY ELECTIONS ADMINISTRATOR ON BEHALF OF BEXAR COUNTY AND THE CITY OF GREY FOREST

Mayor Pro Tem Nottingham stated Council has to Act on the Contract for Election Services. Council has to adopt the contract in order to hold the election. Last year, the City was charged \$1,275 to conduct the election. This year, the cost is down to \$991. This is significantly cheaper than when the City was holding the election on our own. Council member Howard made a motion to accept the Contract for Election Services as written. The motion was seconded by Council member Holleway and passed unanimous.

2. DISCUSS AND ACT ON SETTING DATE FOR A SPECIAL COUNCIL MEETING TO APPOINT A CITY ATTORNEY FOR THE CITY OF GREY FOREST PURSUANT TO ORDINANCE NO. 17

Mayor Pro Tem Nottingham stated our current City Attorney, Dana Jacobson is getting further away from Municipal Law. The City needs to find somebody that specializes in Municipal Law. Dana Jacobson has agreed to continue to serve the City until we find a replacement. The top two candidates are very well versed. McKamie Law Firm has represented the City in several lawsuits. Ryan Henry has been around for a while and specializes in Municipal Law. Both recommendations came from Dana Jacobson. They are proposing Council meet Ryan Henry first and he's available to attend a Special Council Meeting next week. If he doesn't work for Council, then they can call McKamie Law Firm. Council's availability was reviewed. Council agreed to set a Special Council Meeting for April 4th at 5:00 p.m. Mayor Pro Tem Nottingham stated we are also going to put on that Agenda air conditioning replacement for

the Grey Forest Community Center. The air conditioner died just before the remodel started. We will need a completely new system and will have bids ready for Council at the meeting to make a decision.

UNFINISHED BUSINESS

None.

There was no further business. Mayor Pro Tem Nottingham adjourned the Regular City Council Meeting at 7:19 p.m.

These minutes were written/recorded by Shawwan Kinsley.

These minutes were approved as written ~~amended~~ on the 24th day of July, 2018.

Signed: Phillip A. Howard

Phillip A. Howard, Mayor