

SENATOR FRANK L. MADLA, JR. NATURAL AREA BOARD OF DIRECTORS MINUTES

Date of Meeting: June 24, 2018

Type of Meeting: Board of Directors Special Meeting

Place of Meeting: Grey Forest City Hall

Time of Meeting: 6:00 PM.

- ❖ Call to Order – Jen Nottingham called the meeting to order at 6:02 PM
- ❖ Recording of Board – Susan Beavin, Storms Duthie, Jennifer Nottingham, Chris Porter, and Phil Howard
- ❖ A Quorum was present
- ❖ Secretary's Minutes of June 3, 2018 – Minutes were approved as is
- ❖ Financial Report – reviewed; format of City's report discussed
- ❖ Conservancy Report (Bylaws, Board, etc.) – No report

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Reports

- Biological & Landscape Management – Jen reported that Johnson Grass is still an issue. Kiosk volunteer may help weed.
- Cottage Committee – Storms reported that an employee of Grey Forest used the building and had problems with temperature comfort, and cleanliness. The employee turned on the air conditioner at the time of use, not cooling it prior to use, as required during the summer. The cottage has since been cleaned. Storms stated that the cottage is rarely used.
- Trails Committee – Jen and Storms marked the East Bend and Warbler Way trails; the markers of East Bend to be painted in July. Chris continued clearing trash on E. Bend. Discussion held about 30-50 volunteers available in July. Only project at this time for large group is removing dead cedar. It was determined that October is cooler for this type of work. There may be a volunteer to fix the road by porta-potty; may need to buy 2 trucks of base; research needed for clay base mix that would last longer. Chris will try to use large tractor to help separate metal from mulch.
- Technical Committee – No report
- City Police Department – No report
- City Public Works – No report

2. Unfinished Business

- 2018 Fundraiser Final Report – Report not available.
- Porta-Potty Cost and Options – Chris will research other parks' potties for bio fuel option; Storms will call On-Site Pro Can.
- Security Camera Options – Concerns about cost of internet for cameras that don't work were discussed. Option to not upgrade cameras is being considered; Jen will talk to GF Chief of Police about this option.
- Poop Station – It has been ordered; maintenance was discussed: someone will need to empty the poop trash containers.
- Kiosk – Jen met with the Eagle Scout volunteer and he is moving forward with the project.

3. New Business

- 2019 Fundraiser – Identification of a park project as focus of the fundraiser and its marketing. A roof for the Cottage was suggested. A Fall party at the Cottage ["Raise the Roof"] was discussed as a form of public education and awareness of the park's significance in addition to bringing attention to fundraising efforts. 23rd of March current date of 2019 fundraiser. Discussion held to consider prioritizing the Speaker, fundraising for a project in addition to the annual maintenance needs and a live auction. Jen will ask Conservancy Board to attend next meeting to discuss these items and help establish a Fundraiser agenda, timeline and jobs assigned to Board members.

Next Workday will be July 21. General discussion held on need for monthly meetings, Board goals, tracking projects progress, agenda items, potentially more frequent use of Cottage, and the need for financial reports from Conservancy.

Adjournment – the meeting was adjourned at 7:33 PM

Elaine Daniel, Secretary

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for the purposes of consulting with its attorney, Section 551.072 – deliberating about real property, Section 551.073 – deliberating about gifts and donations, Section 551.074 – deliberating about personnel matters, Section 551.075 – deliberating contracts and Section 551.076 – deliberating about security devices, to discuss matters as Executive Session matters in this agenda.