

GREY FOREST COMMUNITY (GFC) SUPERVISORY BOARD 2-13-2019 Minutes

DATE OF MEETING: WEDNESDAY, FEBRUARY 13, 2019
TYPE OF MEETING: SUPERVISORY BOARD MEETING
PLACE OF MEETING: GREY FOREST COMMUNITY CENTER
18249 SHERWOOD TRAIL
GREY FOREST, TEXAS 78023
TIME OF MEETING: 6:30 P.M.

o MEETING CALLED TO ORDER BY CHAIRPERSON AT 6:30 P.M.

o RECORDING OF BOARD MEMBERS PRESENT

Madeline McCloskey

Lynn Tiner

Kristin Marshall

Patricia Baker

Others:

Shelley Guajardo

Jennifer Nottingham

o DECLARATION OF A QUORUM

o APPROVAL OF MINUTES - JANUARY 3, 2019 - Kristin Marshall made motion to approve minutes. Lynn Tiner seconded the motion. All approved.

o PRESENTATIONS BY CITIZENS AND VISITORS

Jennifer Nottingham checked signage at water hole and it seems to cover the legal wording needed. Phil Howard will be meeting with attorney to see what legal wording is needed.

Jennifer Nottingham reached out to Bexar County contact to see if there is a way to get rid of the invasive species and was given Robert Delaney's name. He works with the county and can do some work via his private company. Jennifer will continue to follow up with him on what licenses he has and what services he can provide. Care needs to be taken to avoid any damage to the heritage trees or banks if heavy equipment is utilized.

Jennifer Nottingham acknowledged that Matt Galvan and City Public Works has done a great job with brush. We need to go back and pick up china berries to prevent new seedlings.

Jennifer Nottingham is working on the dog waste information sign for kiosk based on SARA input. We discussed adding dog waste stations into the budget for future benefit to community.

o FINANCIAL REPORTS - Madeline McCloskey advised that we haven't spent much money yet this year but will incur expenses for the creek cleanup shortly.

o BOARD MEMBER REPORTS

o DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: (THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT-TEXAS GOVERNMENT CODE 551)

(A QUORUM OF THE CITY OF GREY FOREST, CITY COUNCIL MEMBERS MAY BE PRESENT AT THE MEETING)

UNFINISHED BUSINESS

1. DISCUSS AND ACT ON TREE PLANTING ON COMMUNITY CENTER GROUNDS AND POCKET PARKS - Madeline McCloskey advised we already have three requests to donate trees for remembrance or in honor of a loved one. Madeline McCloskey will prepare a communication advising community of the opportunity and process to purchase a tree (from a prescribed list of trees that do well in area) and select a location from either the community center grounds or pocket parks (map will be provided). Plan is to purchase them from a place in Medina and have a fall Grey Forest Arbor Day for planting but can also arrange for special circumstances if someone wants to plant at another time. Tree identification metal tag (around \$10) will identify type of tree and who it is planted in memory of. Wire will be put around it to keep deer away and arrangements on watering, (tree gators may be needed and can identify volunteers to help with watering).

NEW BUSINESS

2. DISCUSS AND ACT ON FINAL DRAFT OF COMMUNITY CENTER RENTAL AGREEMENT - Shelley Guajardo provided GFCC rental application and agreement draft for review. Discussed modifications/clarifications. Discussed potential of adding Porta Potty for baseball teams or other outside activities. Damage forfeits deposit and addition damages will be renters responsibility. Kristin Marshall made motion to accept as amended and Patricia Baker seconded the motion, all approved.

3. DISCUSS AND ACT ON COMMUNITY CENTER CLEANING DEPOSITS AND LAST-MINUTE CLEANINGS - Need someone that can come over quickly to clean up when necessary. Shelley Guajardo learned that you need to check well before next rental. Jennifer Nottingham suggested having a list of 3 or 4 individuals that could come clean up in a pinch and/or calling regular cleaning company if they can get to it quickly.

4. DISCUSS AND ACT ON INSTALLING DRINKING FOUNTAIN - Madeline McCloskey spoke with Tim Santy on installing drinking fountain he advised it would cost \$60-\$80 for supplies, he won't charge labor. Need to locate water and gas lines. Would install underground water line with turn off valve to prevent freezing. Will include concrete pad. Reviewed map of potential areas to install and felt the area to left of

GFCC close to porch would provide protection from elements and vehicles. Lynn Tiner made motion to approve the expenditure and location and Kristin Marshall seconded the motion, all approved. Madeline McCloskey to send out email notification on when it will be installed.

5. DISCUSS AND ACT ON INSTALLING GUTTER ON FRONT OF COMMUNITY CENTER - Madeline McCloskey advised that Peter Carey provided a \$200 supply estimate for putting up a rain gutter for the front of the building. Peter Carey and Madeline McCloskey will install at no charge. Trish Terrazas will donate a rain barrel. Lynn Tiner made motion to approve and Kristin Marshall seconded the motion, all approved.

6. DISCUSS AND ACT ON INSTALLING BACK BOARD FOR TENNIS COURT- Madeline McCloskey posed considering the idea of adding a plywood panel on the tennis court (at end facing creek side) to allow tennis practice by hitting ball against wall. Could paint green to look nice. Would need several 4x8 panels to do this. Can't be installed against the fence. Decided before moving forward we will walk the area and get recommendations from tennis folks in the community. Will put on future agenda as unfinished business.

7. DISCUSS AND ACT ON POSTPONING MOWING COMMUNITY CENTER FIELDS (EXCLUDING DESIGNATED AREA AROUND COMMUNITY CENTER) UNTIL AFTER WILDFLOWERS GO TO SEED - Madeline McCloskey showed map of community center area and suggested a couple areas to be left unmowed for wildflowers to finish blooming. Walking paths can be mowed to tennis courts and dog park to be noted on a map for public works to use as guide. Lynn Tiner made motion to approve and Kristin Marshall seconded the motion, all approved.

Meeting adjourned at 8:10 P.M.

Minutes documented by Trish Terrazas

Minutes Approved by Chairperson:

A handwritten signature in cursive script that reads "Madeline McCloskey". The signature is written in black ink and is positioned to the right of the printed text "Minutes Approved by Chairperson:". The signature is written over a horizontal line that extends from the printed text.