

**GREY FOREST COMMUNITY (GFC) SUPERVISORY BOARD MINUTES-11/01/2018**

DATE OF MEETING: THURSDAY, NOVEMBER 1, 2018

TYPE OF MEETING: SUPERVISORY BOARD MEETING

PLACE OF MEETING: GREY FOREST COMMUNITY CENTER

18249 SHERWOOD TRAIL

GREY FOREST, TEXAS 78023

TIME OF MEETING: 6:30 P.M.

o MEETING CALLED TO ORDER BY CHAIRPERSON at 6:33 P.M.

o RECORDING OF BOARD MEMBERS PRESENT

Madeline McCloskey

Patricia Baker

Kristin Marshall

Peter Carey

Others:

Jennifer Nottingham

Pat Howard

Shelley Guajardo

o DECLARATION OF A QUORUM

o APPROVAL OF MINUTES - OCTOBER 11, 2018 - Minutes approved as amended. Kristin Marshall made motion to approve, Peter Carey seconded the motion, unanimous approved.

- SEPTEMBER 6, 2018 - Patricia Baker made motion to accept, Peter Carey seconded motion, unanimously approved.

o PRESENTATIONS BY CITIZENS AND VISITORS - None

o FINANCIAL REPORTS - New year, new money, haven't spent any to date. Rental money will go into general funds so not available to use for cleaning. CC was cleaned after the remodel but needs regular cleaning. Pat Howard suggested that the community center receive the money it earns to utilize for maintenance and cleaning. The city general fund would still cover the big stuff. Other option is to request an addendum to get a deep clean once a month (floors mopped, bathrooms cleaned, etc) Jennifer Nottingham suggested getting it on the November council meeting. Madeline McCloskey will get with Mayor to discuss options. Halloween hayride hay was all purchased by someone so only \$100 spent on Halloween.

o BOARD MEMBER REPORTS - Shelley Guajardo taking over as Community Center Director. Will work on the website and online form. Patricia Baker suggested posting events on board when they are open to public. Shelley Guajardo will have it cleaned immediately and then every month or so as needed. She will make sure there is toilet paper and paper towels before an event. Shelley Guajardo will also check with Brenda Reinhard to ensure that the running toilet got fixed since we are on negotiated amount for water.

Madeline McCloskey reported that Halloween was a great success. Homes on routes provided extra activities to make it special.

o DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: (THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT-TEXAS GOVERNMENT CODE 551)

#### UNFINISHED BUSINESS

1. DISCUSS COMMERCIAL RENTALS OF COMMUNITY CENTER - Discussed Rich Tobey's request to rent Community Center for yoga classes, open to community and at no charge so does not constitute a commercial rental. Shelley Guajardo will get back with all the current bookings and notify them of charges. Guidelines, criteria and charges have been established and will be posted on website and application. Commercial defined as a profit making business. Discussed looking for ways to publish public events so community is informed in case they want to attend. Cleaning deposit needs to be defined better as not clear in guidelines.

#### NEW BUSINESS

2. DISCUSS AND ACT ON FALL FESTIVAL - November 11th from 4:00-6:00, covered dish/potluck, (4:00-5:00 eat, 5:00-6:00 activities) horseshoes, badmiton, basketball, sidewalk chalk, dessert contest. For recognition of vets - flag raising, pledge at 4:00, have them be dessert judges.

Meeting adjourned at 7:45 P.M.

Minutes documented by Trish Terrazas

Minutes Approved by Chairperson: Madeline McCloskey