

## GREY FOREST COMMUNITY (GFC) SUPERVISORY BOARD AGENDA

DATE OF MEETING: FRIDAY, NOVEMBER 15, 2019

TYPE OF MEETING: SUPERVISORY BOARD MEETING

PLACE OF MEETING: GREY FOREST COMMUNITY CENTER (GFCC), 18249 SHERWOOD TRAIL, GREY FOREST, TEXAS 78023,

TIME OF MEETING: 6:30 P.M.

o MEETING WAS CALLED TO ORDER BY THE CHAIRPERSON AT 6:33 P.M.

o RECORDING OF BOARD MEMBERS PRESENT: Madeline McCloskey, Phil Howard, Trish Terrazas, Sean Skaggs, Peter Carey

o DECLARATION OF A QUORUM

(A QUORUM OF THE CITY OF GREY FOREST, CITY COUNCIL MEMBERS MAY BE PRESENT AT THE MEETING)

o APPROVAL OF MINUTES - OCTOBER 3, 2019: approved unanimously

o PRESENTATIONS BY CITIZENS AND VISITORS: none

o FINANCIAL REPORTS

o BOARD MEMBER REPORTS

o DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: (THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT-TEXAS GOVERNMENT CODE 551)

### UNFINISHED BUSINESS

1. DISCUSS AND ACT ON KEEPING PORT-A-POTTY ON COMMUNITY CENTER GROUNDS – Trish Terrazas moved to keep the port-a-potty year-round; Sean Skaggs seconded the motion and the board unanimously agreed. Sean Skaggs will contact the port-a-potty vendor and cancel the pending pickup request. There was additional discussion regarding the creation of a wooden screen to surround the port-a-potty.

### NEW BUSINESS

2. DISCUSS AND ACT ON DECEMBER 7 HOLIDAY CELEBRATION – The potluck will start at 5 P.M. in the GFCC. The board will provide baked ham, potato salad, hot cocoa and hot cider.

Various tasks were decided upon as follows:

- Setup/decorate: Madeline McCloskey and Trish Terrazas (also, Trish Terrazas will verify the GFCC is available that evening)
- Food/drink purchase: María Ammerman (María Ammerman will also bake the ham)
- Staffing during the event: Phil Howard, Trish Terrazas, Peter Carey and María Ammerman
- Advertising/Marketing: via Next Door app, E-blast, and marquee
- Cleanup: TBD- we will ask attendees to help stay and clean up; we may also solicit help from students who are seeking to complete community service hour requirements

Misc: mugs will be obtained from Jen Nottingham; reusable utensils will be used at this event;

3. DISCUSS AND ACT ON CUTTING DOWN BLACK WALNUT HAZARD TREE ON SHERWOOD TRAIL – it was determined the tree is diseased and its removal is recommended. The tree has 2 trunks, one of which is near a utility line and will require professional removal. Madeline McCloskey and Peter Carey have created a city-wide list of trees needing trimming or

removal- they will submit the list to Matt Galvan and obtain a quote. Peter Carey moved to cut down the tree; Sean Skaggs seconded the motion and the board unanimously agreed.

4. DISCUSS SECOND ROUND OF TREE PLANTING THE WEEK OF THANKSGIVING - On November 25<sup>th</sup>, Grey Forest Utilities will dig large holes; tree planting will take place throughout that week. On Friday, 11/29 at 9 A.M., the dog park trees will be planted as part of a memorial celebration.

5. DISCUSS AND ACT ON GREY FOREST UTILITIES MAKING THE DEEP SPRINGS DAM OUTLET COVER- Madeline McCloskey plans to meet with Jen Nottingham to draw up plans for the cover; they will then submit the plan to a welder for fabrication.

6. DISCUSS AND ACT ON LIGHTING THE WINDMILL FOR DECEMBER- Due to concerns about cost and safety, no one supported a motion to light the windmill.

Meeting adjourned at 7:33 P.M.

Meeting Minutes documented by María Ammerman

Meeting Minutes Approved by Chairperson: \_\_\_\_\_