**MINUTES**
**SPECIAL CITY COUNCIL MEETING**
**CITY OF GREY FOREST, TEXAS**
**GREY FOREST COMMUNITY CENTER**
**18249 SHERWOOD TRAIL**
**HELOTES, TX 78023**
**APRIL 21, 2021 at 6:30 PM**

## I. CALL TO ORDER

Mayor Thornton called the meeting to order at 6:34 p.m.

## II. ROLL CALL

Mayor Charles M. Thornton Jr., Council Member Jennifer Nottingham, Council Member Geri Poss, Council Member Sean Skaggs, and Council Member Kimberly Verity.

Absent: Mayor Pro Tem Susan Darst

Staff Present: City Secretary Miguel Cantu and Sgt Scott Ristow

## III. PLEDGE OF ALLEGIANCE AND INVOCATION

The meeting commenced with the Pledge of Allegiance.

## IV. PRESENTATIONS BY CITIZENS AND VISITORS

Mayor Thornton opened the floor for presentation by citizens and visitors. No presentations.

## V. CITY COUNCIL WORKSHOP MEETING:

a) **Discuss a proposed ordinance establishing Chapter 15 – Signs of the City of Grey Forest Code of Ordinances, providing for regulations on non-traffic control signs, licenses, and permits, and providing for civil and criminal penalties.**
Mayor Thornton opened the discussion regarding Chapter 15 – Signs of the City of Grey Forest Code of Ordinance. City Council sought to include the following into the ordinance. What City Council does want in the Sign Ordinance:

1. The sign must be located on the property.
2. Absolutely no signs in the right-of-way, with the exception of Temporary Event Signs.
3. Signs must be temporary and not permanent.
4. No deteriorated signs.: Maintenance by yard sign owner, the owner of the sign or the person in charge or in possession of the premises shall be responsible for the maintenance of the sign(s)
   a) Sign owner or person in charge or in possession of the premises shall maintain the sign(s) in a structurally safe condition, freshly painted and/or in good repair and shall replace repair, repaint, restore damaged sign(s) as promptly as possible.
   b) Sign owner or person in charge or in possession of the premises shall repair or replace all damaged sign(s) within ten (10) business days of the receipt of the City's written request for repair or replacement.
   c) Sign owner or person in charge or in possession of the premises shall routinely check that the sign(s) are kept in a state of repair that is aesthetically acceptable and does not present a safety hazard to the community.
   d) Sign owner or person in charge or in possession of the premises shall maintain all sign(s) in compliance with the requirements prescribed.

5. No sign shall be erected, placed or allowed to remain whereby such creates confusion, impairs hearing or vision, or otherwise distracts the automotive driver using any public street.
6. Maximum of 2 signs on the property.
7. Sign size: Maximum of 9 square feet.
8. Signs should be back 10 feet from the right-of-way.
9. Sign should be supported by a single or dual freestanding pole without guy wires and braces. Signs cannot be permanent and must be removable.
10. No permits.

Temporary Event Signs: (City Council would like to see the addition of "event" between "temporary signs".

1. City Council would like to keep your definition of temporary signs.
2. Real Estate Signs: cannot be in the right-of-way and must be removed 72 hours after the closing of the property.
3. Political Signs: Political signs may be erected or maintained for a period not to exceed thirty days prior to the date of the election to which such signs are applicable is scheduled to occur and shall be removed within ten (10) days following such election. There is no limit on the permitted number of temporary political signs displayed.
4. Garage Sale Signs: Signs may be posted for a period of 72 hours and must be removed by the following day.
5. Sign Size: Maximum of 9 square feet—if this restriction can be placed.

Exception for Municipal Off-Premises Signs: Municipal off-premises signs are exempt from the sign requirements. This exemption applies to information and directions to City services, buildings, establishments, recreational areas, municipal parks, city property, and events.

Commercial Sign: City Council approves of Grey Moss Inn conditions placed in the proposed draft ordinance.

Prohibitions: Include the following in the prohibition of signs. No billboards. No feather flags. No banners (; including street banners). No streamers. No balloons. No additions, tag sign streamer(s), attention-getting device(s) or other accessories shall be attached to any sign(s).

Addition to the WHEREAS on the ordinance (aesthetic only): WHEREAS, the City of Grey Forest desires to protect and preserve its natural aesthetic beauty and the integrity of its residential ambience by limiting the negative effects of sign proliferation; and

**b) Discuss the replacement of mailboxes for Grey Forest citizens.**
Mayor Thornton provided an update to the City Council regarding the mailboxes for Grey Forest citizens. The update included the location of the mailboxes, the pouring of the foundation, and possible concept of the structure enclosing the mailbox area.

## VI. ADJOURNMENT

MOTION WAS MADE BY COUNCIL MEMBER VERITY AT 8:04 P.M. COUNCIL MEMBER SKAGGS SECONDED THE MOTION. COUNCIL VOTED 4-0.

**PASSED AND APPROVED THIS 25TH DAY OF MAY, 2021.**

APPROVED:

Charles Mitchell Thornton, Jr.

ATTEST:

Miguel Cantu, TRMC
City Secretary