ORDINANCE NO. 2021-09-10

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF GREY FOREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of City of Grey Forest for the fiscal year October 1, 2021, to September 30, 2022, has been prepared for the City of Grey Forest, Texas in accordance with Chapter 102 of the Texas Local Government Code; and

WHEREAS, said budget has been submitted to the City Council in accordance with the Local Government Code; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by the Local Government Code; and

WHEREAS, said public hearing on the Proposed Budget has been held; and

WHEREAS, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered at said public hearing should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREY FOREST:

SECTION 1.

That the City Council of the City of Grey Forest ratifies, approves, and adopts the budget as finally considered for the fiscal year of October 1, 2021 to September 30, 2022, a copy of which shall be filed with the office of the City Secretary and with the Bexar County Clerk and which shall also be posted on the City's Internet Website, and which is incorporated herein for all intents and purposes.

SECTION 2.

That the appropriations for the 2021-2022 fiscal year for the different administrative units and purposes of the City of Grey Forest, Texas be fixed and determined for said fiscal year in

accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Grey Forest.

SECTION 3.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 4.

That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 5

EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by state and local law.

SECTION 6

DULY PASSED AND APPROVED, on the 7th day of September, 2021 at a special meeting of the City Council of the City of Grey Forest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

APPROVED:

Charles Mitchell Thornton, Jr., Mayor

ATTEST:

Miguel Cantu, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney

City of Grey Forest
Fiscal year 2021-2022

BUDGET COVER

This budget will raise more total property taxes than last year's budget by $496.00 which is 0.99% increase from last year's budget, and of that amount $639,765 is tax revenue to be raised from new property added to the tax roll this year.

For: Mayor Pro Tem Poss, Council Member Verity, Council Member Skaggs, Council Member Darst, Council Member Nottingham
Against: None
Present and not voting: Mayor Thornton
Absent: None

Property Tax Rate Comparison

	2020-2021	2021-2022
Property Tax Rate:	$0.088441/$100	$0.085598/$100
No New Revenue Tax	$0.084256/$100	$0.085598/$100
No New Revenue	$0.084256/$100	$0.085788/$100
Voter approved tax r	$0.090996/$100	$0.088790/$100
Voter Approved	$0.090996/$100	$0.085788/$100
Debt Tax Rate:	$0/$100	$0.000000/$100

Total debt obligation for the City of Grey Forest secured by property taxes: $0

City of Grey Forest Budget 2021-2022

SUMMARY

Budget 2021-2022

		2021-2022
Revenue		$ 1,121,099.42
Use of Fund Balance		$ 105,432.97
Total Resources		$ 1,226,532.39

Expenses		2021-2022
	Administration	$ 414,188.58
E-2	Public Works	$ 263,481.43
E-3	Improvement/Infrstructure	$ 39,605.37
E-4	Public Safety	$ 346,004.55
E-5	Court Cost	$ 85,078.46
E-6	Public Medical Service	$ 300.00
E-7	Public Safety Fire	$ 57,874.00
E-8	Emergency Management	$ 2,000.00
E-11	Parks and Programs	$ 18,000.00
	Total	$ 1,226,532.39

$0.00

This budget will raise more total property taxes than last year's budget by $496.00 which is 0.99% increase from last year's budget, and of that amount $639,765 is tax revenue to be raised from new property added to the tax roll this year.

Property Tax Rate Comparison

	2020-2021	2021-2022
Property Tax Rate:	$0.088441/$100	$0.085598/$100
No New Revenue Tax Rate:	$0.084256/$100	$0.085598/$100
No New Revenue Maintenance & Operations Tax Rate:	$0.084256/$100	$0.085788/$100
Voter approved tax rate:	$0.090996/$100	$0.088790/$100
Voter Approved Maintenance & Operation:	$0.090996/$100	$0.085788/$100
Debt Tax Rate:	$0/$100	$0.000000/$100

Total debt obligation for the City of Grey Forest secured by property taxes: $0

CITY OF GREY FOREST BUDGET 2021-2022

	Budget 2021-2022

Income (Revenue)

CITY OPERATIONS INCOME

02 AD VALOREM PROPERTY TAX	$	53,160.53
04 SALES TAX	$	27,000.00
05 SALES TAX FOR ROADS	$	8,000.00
06 FRANCHISE FEES	$	25,000.00
07 PERMITS/VARIANCES	$	6,500.00
08 INTEREST RECEIVED	$	500.00
09 GFU REVENUE	$	890,968.89
10 FINES, WARRANTS, BONDS	$	55,090.00
11 MISCELLANEOUS INCOME	$	500.00
14 BRUSH PICKUP/CITIZEN CHIP	$	250.00
17 FIRE DEPARTMENT LAND LEASE	$	100.00
18 POLICE GRANT #3843802 CJ MODERNIZATION (In/Out)	$	52,600.00
19 POLICE GRANT #4135601 COVID-19 PREPARATION GRANT	$	-
21 MADLA PARK	$	300.00
## GFC Rentals & Income (Created 2021)	$	1,130.00
## Liquor Tax	$	-
Total CITY OPERATIONS INCOME	$	1,121,099.42

Expenses

E-1 ADMINISTRATION

100 PROFESSIONAL/TEMPORARY FEE	$	16,187.00
101 CITY SECRETARY SALARY	$	65,405.00
102 CITY SECRETARY FICA	$	5,003.48
103 CITY SECRETARY RETIREMENT	$	10,948.80
104 CITY SECRETARY INSURANCE	$	7,500.00
105B Training	$	2,000.00
105A ASST CITY SECRETARY SALARY	$	37,492.00
105B ASST CITY SECRETARY FICA	$	2,868.14
105C ASST CITY SECRETARY RETIREMENT	$	6,276.16
105D ASST CITY SECRETARY INSURANCE	$	8,197.00
105E ASST CITY SECRETARY TRAINING	$	4,500.00
106 LEGAL & LITIGATION	$	181,762.00
107 MILEAGE REIMBURSEMENT	$	250.00
109 TELEPHONE	$	7,000.00
110 UTILITIES	$	7,000.00
111 OFFICE SUPPLIES	$	1,200.00
112 OFFICE EQUIPMNT & SOFTWARE	$	5,500.00
113 OFFICE EQUIPMNT MAINTENANC	$	360.00
114 BEXAR APPRAISAL DISTRICT	$	200.00
115 FINANCE/AUDITOR	$	7,900.00

CITY OF GREY FOREST BUDGET 2021-2022

	Budget 2021-2022
116 BUILDING INSPECTIONS	$ 5,700.00
116A BUILDING INSPECTIONS FICA	$ 436.00
118 POSTAGE	$ 600.00
119 ADS & LEGAL NOTICES	$ 700.00
120 DUES & SUBSCRIPTIONS	$ 1,500.00
121 ELECTION EXPENSE	$ 1,650.00
122 MISCELLANEOUS	$ 300.00
123 WORKERS COMPENSATION	$ 2,093.00
124 FACILITY CLEANING & MAINTENANCE	$ 2,000.00
125 SUTA LIABILITY/FEDERAL 940	$ 2,500.00
126 BOARD OF ADJUSTMENT	$ 160.00
128 CITY LIABILITY/E&O INS/TML	$ 10,000.00
129 BANK CHARGES	$ 900.00
130 APPOINTED COMMITTEES	$ 100.00
131 INTERNET DEVELOPMENT & WEB	$ 8,000.00
Total E-1 ADMINISTRATION	$ 414,188.58

E-2 PUBLIC WORKS

200 GARBAGE COLLECTION/RECYCLE	$ 56,960.00
205 PUBLIC WKS DEPT HEAD WAGES	$ 42,269.00
206 PUBLIC WKS DEPT HEAD FICA	$ 3,298.28
207 PUBLIC WKS DEPT HEAD RETIREMENT	$ 7,221.72
208 PUBLIC WKS DEPT HEAD INSURANCE	$ 8,770.00
209A PUBLIC WKS FULL TIME 1 WAGES	$ 37,492.00
209B PUBLIC WKS FULL TIME 1 FICA	$ 2,950.08
209C PUBLIC WKS FULL TIME 1 RETIREMENT	$ 6,455.45
209D PUBLIC WKS FULL TIME 1 INSURANCE	$ 8,037.00
210A PUBLIC WORKS PART TIME 1 WAGES	$ 16,389.00
210B PUBLIC WORK PART TIME 1 FICA	$ 1,253.79
210C PUBLIC WORKS PART TIME 1 RETIREMENT	$ 2,743.58
211A PUBLIC WKS TEMP PAY	$ 20,861.62
211B PUBLIC WKS TEMP FICA	$ 1,595.91
212 WORKERS COMPENSATION	$ 5,116.00
212A INSURANCE LIABILITY	$ 2,118.00
213 PUBLIC WKS CONTRACT LABOR	$ 600.00
214 DEBRIS CLEAR,TREE TRIM,CRE	$ 3,000.00
215 ROAD REPAIR TAX-REST CURRE	$ 12,000.00
216 PUBLIC WORKS EQUIPMENT	$ 6,500.00
217 PUBLIC WK EQUIP MAINT/FUEL	$ 3,500.00
218 PUBLIC WK VEH MAINT & FUEL	$ 6,500.00
219 PUBLIC WK SUPPLY/MATERIALS	$ 3,000.00
220 ANIMAL AND INSECT CONTROL	$ 500.00
221 MISCELLANEOUS (SIGNS,ETC.)	$ 500.00
222 ARBORIST FUND	$ 200.00

CITY OF GREY FOREST BUDGET 2021-2022

	Budget 2021-2022
223 MUNICIPAL GROUND & GREEN	$ 50.00
224 PUBLIC WORKS TRAINING	$ 500.00
225 PUBLIC WORKS UNIFORM	$ 1,500.00
226 PUBLIC WKS FACILITY UPGRADES	$ 600.00
227 EQUIPMENT RENT/LEASE	$ 1,000.00
XX Vehicle Lease/Purchase	$ 8,806.00
Total E-2 PUBLIC WORKS	$ 263,481.43

E-3 CAPITAL IMPROVEMENT/INFRASTRUCTURE

201 TRANSFER TO ROAD AND BRIDGE (moved to new fund account)	$ 19,105.37
300 BUILDING IMPROVEMENT/REPAIR	$ 20,000.00
301 MAILBOXES	$ 500.00
Total E-3 CAPITAL IMPROVEMENT/INFRASTRUCTURE	$ 39,605.37

E-4 PUBLIC SAFETY POLICE

400 POLICE CHIEF SALARY	$ 60,180.00
401 POLICE CHIEF FICA	$ 4,695.87
402 POLICE CHIEF RETIREMENT	$ 10,275.66
403 POLICE CHIEF INSURANCE	$ 8,044.00
404 ASSISTANT CHIEF STIPEND	$ 11,000.00
404A ASSISTANT CHIEF FICA	$ 841.00
405 POLICE OFFICER 1 FULL TIME SALARY	$ 42,416.00
405AA DIFFRENTIAL	$ 1,040.00
406 POLICE OFFICER 1 FULL TIME FICA	$ 3,942.59
407 POLICE OFFICER 1 FULL TIME RETIREMENT	$ 8,627.31
408 POLICE OFFICER 1 FULL TIME INSURANCE	$ 8,489.00
XX Code Enforcement Pay	$ 7,200.00
409 POLICE OFFICER 2 FULL TIME SALARY	$ 41,219.00
410 POLICE OFFICER 2 FULL TIME FICA	$ 3,310.02
411 POLICE OFFICER 2 FULL TIME RETIREMENT	$ 7,243.10
412 POLICE OFFICER 2 FULL TME INSURANCE	$ 8,095.00
412A POLICE OFFICER 3 FULL TIME SALARY	$ -
412B POLICE OFFICER 3 FULL TIME FICA	$ -
412B SHIFT DIFFERENTIAL	$ -
412C POLICE OFFICER 3 FULL TIME RETIREMENT	$ -
412D POLICE OFFICER 3 FULL TIME INSURANCE	$ -
414 COMMUNICATION CONTRACT	$ 5,004.00
415 VEHICLE MAINTENANCE	$ 4,500.00
416 POLICE VEHICLE GAS & OIL	$ 15,000.00
417 EQUIPMENT REPAIR	$ 1,500.00
418 UNIFORM/EQUIP/MILEAGE	$ 3,000.00
419 POLICE SUPPLIES	$ 1,500.00
420 POLICE EQUIP (RADAR,RADIO)	$ 1,250.00
421 POLICE MOBILE COMPUTER AIR	$ 1,600.00

CITY OF GREY FOREST BUDGET 2021-2022

	Budget 2021-2022	
422 INSURANCE LIABILITY	$	11,432.00
423 WORKERS COMPENSATION	$	8,677.00
424 MISCELLANEOUS	$	3,500.00
425 POLICE GRANT #3843802(RESTRICTED)	$	52,600.00
425A POLICE GRANT #4135601(RESTRICTED)	$	-
4XX POLICE VEHICLE LEASE, FY 2018 (paid off 2021)	$	-
4XXY POLICE VEHICLE LEASE, FY 2019	$	9,823.00
Total E-4 PUBLIC SAFETY POLICE	$	346,004.55

E-5 COURT COST

500 MUNICIPAL JUDGE	$	5,407.50
500A MUNICIPAL JUDGE FICA	$	413.67
501 PROSECUTING ATTORNEY	$	4,171.50
501A PROSECUTING ATTORNEY FICA	$	319.12
502 WARRANTS SERVED/APPEAL FEE	$	1,081.00
503 STATE QUARTERLY FEES	$	26,000.00
504 TRAINING/PRINTING/SUPPLIES	$	308.00
504A TICKETWRITER	$	18,000.00
505 MISCELLANEOUS	$	103.00
506 COURT CLERK PAY	$	22,945.31
507 COURT CLERK FICA	$	1,755.32
507A COURT CLERK RETIREMENT	$	3,841.04
509 WORKERS COMPENSATION	$	733.00
Total E-5 COURT COST	$	85,078.46

E-6 PUBLIC SERVICE MEDICAL

601 HEALTH AUTHORITY & INSPECTION	$	300.00
Total E-6 PUBLIC SERVICE MEDICAL	$	300.00

E-7 PUBLIC SAFETY FIRE

700 CONTRACT AMOUNT	$	57,724.00
701 FIRE MARSHALL	$	150.00
Total E-7 PUBLIC SAFETY FIRE	$	57,874.00

E-8 EMERGENCY MANAGEMENT		
800 EMERGENCY MANAGEMENT	$	2,000.00
Total E-8 EMERGENCY MANAGEMENT	$	2,000.00

E-9 BOND PRINCIPAL PAYMENT	
E10 BOND INTEREST PAYMENT	

E-11 PARKS AND PROGRAMS

CITY OF GREY FOREST BUDGET 2021-2022

	Budget 2021-2022
GFC PARK OPERATIONS	
E-11.A HELOTES/LEE CREEK MAINTENANCE	$ 5,000.00
E-11.C COMMUNITY CTR OPER/MAINTENANCE	$ 2,500.00
E-11.D COMMUNITY EVENTS	$ 500.00
E-11.DD DAM INSPECTIONS	$ 3,000.00
Total GFC PARK OPERATIONS	$ 11,000.00

MADLA PARK OPERATIONS (See revenue-"restricted")

E-11.G OPERATION EXPENSES	$ 2,200.00
E-11.H MAINTENANCE	$ 600.00
E-11.J MISCELLANEOUS	$ 1,280.00
E-11.K E-11-K MADLA PARK CONTINGENCY FUNDS	$ 2,920.00
Total MADLA PARK OPERATIONS	$ 7,000.00
Total E-11 PARKS AND PROGRAMS (Total Includes Park Operations)	$ 18,000.00

CITY OF GREY BUDGET 2021-2022

Projected Budget Fund Balance

	2021-2022
Projected Beginning Cash on Hand: Jefferson Bank General Fund (4932)	$ 108,525.00
Projected Beginning Cash on Hand: Jefferson Bank Reserve Account	$ 253,791.00
Ending Cash Balance	$ 362,316.00

Operating Reserve (3 months)	$ 300,000.00
Designated Reserve: Bridge and Road 2020-2021	$ 41,567.00
City Green Space	$ -
Municipal Court Building Security Fund (Restricted)	$ 4,345.67
Local Truancy Prevention & Diversion Fund	$ -
Municipal Court Technology Fund (Restricted)	$ 1,000.00
Police Training (Restricted-LEOSE)	$ -
School Crossing Guard (Carry Over)	$ 3,503.00
Madla Park	$ -
Less Operating Reserve	$ 350,415.67

Remaining Cash On Hand	$ 11,900.33
Excess of Revenue over Expenses	$ -
Projected	$ 11,900.33

CITY OF GREY FOREST BUDGET 2021-2022

Road and Bridge Fund

Income (Revenue)

	2020-2021	2021-2022
Road and Bridge 2020-2021 (carry over)	$ -	$ -
Beginning Fund Balance- Road and Bridge 2021-2022 (carry over)	$ 41,567.00	$ 41,567.00
Tranfer from General Fund	$ -	$ 19,105.37
Total Road Plan Fund	$ 41,567.00	$ 60,672.37

Expenses

Road and Bridge	2020-2021	2021-2022
2020-2021 Road Repairs	$ -	$ -
2021-2022 Road Repairs	$ -	$ -
Total Expense	$ -	$ -

CITY OF GREY FOREST BUDGET 2021-2022

LEOSE

Income (Revenue)

	2020-2021	2021-2022
Police Training	$ 882.00	$ 800.00
Total:	$ 882.00	$ 800.00

Expenses

Police Training	2020-2021	2021-2022
2020-2021	$ 882.00	
Total Expense	$ 882.00	$ -
Balance	$ -	

CITY OF GREY FOREST BUDGET 2021-2022

Municipal Court

Income (Revenue)

	2020-2021	2021-2022
Beginning Balance	0.00	$ 5,713.00
15 MUNICIPAL COURT BUILDING SECURITY FUND (RESTRICTED)	$ 4,346.00	$ 900.00
16 A LOCAL TRUANCY PREVENTION & DIVERSION FUND (RESTRICTED)	$ 1,317.00	$ 500.00
16 MUNICIPAL COURT TECHNOLOGY FUND (RESTRICTED)	$ 5,502.00	$ 1,000.00
16B MUNICIPAL JURY FUND (RESTRICTED)	$ 50.00	$ 50.00
Total	$ 11,215.00	$ 8,163.00

Expenses

	2020-2021	2021-2022
510 MUNICIPAL COURT BUILDING SECURITY FUND (RESTRICTED)	$ -	$ -
512 LOCAL TRUANCY PREVENTION & DIVERSION FUND (RESTRICTED)	$ -	$ -
511 TECH FUND (MCTF) RESTRICTED	$ 5,502.00	$ 1,600.00
513 MUNICIPAL JURY FUND (RESTRICTED)	$ -	$ -
Total	$ 5,502.00	$ 1,600.00

Ending Balance	$ 5,713.00

CITY OF GREY FOREST BUDGET 2021-2022

School Crossing Guard

Income (Revenue)		
Beginning Balance		$ 3,503.00

	2020-2021	2021-2022
12 SCHOOL CROSSING GUARD (RESTRICTED)	$ 3,503.00	$ 500.00
Total	$ 3,503.00	$ 4,003.00

Expenses

	2020-2021	2021-2022
127 SCHOOL GUARD (RES-CURRENT)	$ -	$ -
Total	$ -	$ -

Ending Balance	$ 3,503.00

CITY OF GREY FOREST BUDGET 2021-2022

Legal Fees 2021-2022	
$ 76,762.60	City's current legal owe
$ 20,000.00	Scharf Legal Fees
$ 50,000.00	City Legal Fees
$ 35,000.00	Projected legal fees for 2021-2022 Budget Year
$ 181,762.60	Total