ORDINANCE NO. 2022-02-14

AN ORDINANCE ORDERING A GENERAL ELECTION IN THE CITY OF GREY FOREST, TEXAS, TO BE HELD ON MAY 7, 2022 FOR THE ELECTION OF MAYOR AND TWO COUNCIL MEMBERS FOR PLACE TWO (2) AND PLACE FOUR (4), THE TERM OF SUCH OFFICES TO BE FOR TWO (2) YEARS, TERMINATING WHEN THEIR SUCCESSORS ARE ELECTED AND QUALIFIED; AND ESTABLISHING PROCEDURES FOR SAID GENERAL ELECTION.

WHEREAS, the laws of the State of Texas provide that on May 7, 2022, there shall be a general election to elect the following officials for the City of Grey Forest, Texas:

Mayor and Two Council Members – Places 2 and 4; and

WHEREAS, the laws of the State of Texas further provide that the Election Code of the State of Texas is applicable to said election; and

WHEREAS, the City Council of the City of Grey Forest hereby adopts this ordinance to comply with Section 3.001 of the Texas Election Code, which requires that a general election be ordered; and

WHEREAS, this ordinance further establishes the procedures to be followed for the May general election, and designates the voting place for said election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREY FOREST, TEXAS:

1) That a General Election is hereby ordered to be held on May 7, 2022 in the City of Grey Forest, Texas at which election there shall be elected Mayor and two (2) Council Members, the same to fill Mayor and Places Two (2) and Four (4). Such Council Members will serve for a period of two (2) years and their terms of office will terminate when their successors are elected and qualified. Candidates shall run for the offices separately, to-wit, a Mayor, a Council Member for Place Two (2), a Council Member for Place Four (4), and they shall be voted on and elected accordingly by the vote of the entire City cast for the office which he/she sees shall be elected to the respective office for which he/she is a candidate; and the following named person is hereby appointed manager of such election, to-wit as stated in section two (2) below.

2) All candidates of the general election to be held on May 7, 2022 for the above-mentioned offices shall file an application to become a candidate with the City Secretary of this City at City Hall, 18502 Scenic Loop, Grey Forest, TX 78023. Applications to have the name of a candidate placed on the ballot may not be filed later than seventy-eight (78) days before

the election, that deadline being at 5:00 PM on February 18, 2022. The earliest date for a candidate to file will be no more than thirty (30) days before the deadline, that date being January 19, 2022 at 8:00 AM, in accordance with Election Code Sections 143.006 and 143.007.

3) The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary as provided by Section 52.094 of the Texas Election Code.

4) The polling place designated for Grey Forest voting precincts 3051 and 3128 for voting in the May 7, 2022 general election shall be at Helotes City Hall, 12951 Bandera Road, Helotes, Texas 78023. Such polling place shall be open on Election Day from 7:00 AM to 7:00 PM.

5) The polling places for Grey Forest voting precincts 3051 and 3128 for Early Voting for the May 7, 2022 general election shall be determined by the Bexar County Elections Administrator. The following dates, times, and locations are subject to change and will be posted once published by the Bexar County Elections Department.

Dates for Early Voting: April 25, 2022 – May 3, 2022

Hours for Early Voting:

Dates	**Time**
Monday, April 25, 2022- Saturday, April 29, 2022	8:00 a.m. to 6:00 p.m.
Saturday, April 30, 2022	10:00 a.m. to 6:00 p.m.
Sunday, May 1, 2022	12:00 noon to 6:00 p.m.
Monday, May 2 thru Tuesday, May 3, 2022	8:00 a.m. to 8:00 p.m.

Location for Early Voting: Helotes City Hall, 12951 Bandera Road, Helotes, Texas 78023

6) The City Secretary is hereby authorized and instructed to provide and furnish all necessary election supplies to conduct said election.

7) The Mayor is authorized to enter into a contract with the Bexar County Elections Administrator to conduct the election ordered herein. The Bexar County Election Officer is responsible for recruiting all election judges and clerks for Early Voting and/or Election Day. The City of Grey Forest shall pay the fee charged by the Bexar County Elections Administrator for such services.

8) Applications for ballots by mail shall be mailed to Jacquelyn F. Callanen, Bexar County Elections Administrator, at 1103 S. Frio, Ste. 100, San Antonio, TX 78207. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on the date required by the Texas Election Code.

9) Jacquelyn F. Callanen, Bexar Elections Administrator, is designated as the election officer to conduct the General Election of May 7, 2022 and Early Voting for the General Election. She shall appoint a sufficient number of clerks to assist in the proper conduct of the election and other persons to serve with her as an Early Voting Ballot Board.

10) The May 7, 2022 general election shall be held in accordance with the Texas Election Code, and only resident qualified voters of the City of Grey Forest shall be eligible to vote at said election.

11) Notice of the May 7, 2022 general election of the City of Grey Forest shall be posted and published in accordance with the Texas Election Code. All necessary orders and writs for said election shall be issued by the proper authority. Returns of said election shall be delivered to the appropriate authorities immediately after the returns are completed.

12) It is further found and determined that in accordance with the order of this governing body, the City Secretary posted written notice of the date, place and subject of this meeting on the bulletin board located in the City Hall, a place convenient and readily accessible to the general public, and said notice having been so posted and remaining posted continuously for at least 72 hours preceding the scheduled time of said meeting. A copy of the return of said posting shall be attached to the minutes of this meeting and shall be made a part thereof for all intents and purposes.

DULY PASSED AND APPROVED, on the 8th day of February, 2022 at a regular meeting of the City Council of the City of Grey Forest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF GREY FOREST, TEXAS

Charles Mitchell Thornton, Jr., Mayor

ATTEST:

Miguel Cantu, City Secretary

APPROVED:

Ryan Henry, City Attorney