

The Regular Council Meeting of February 26, 2013 was called to order at 6:31 p.m.

MAYOR

Ron Reinhard

OTHERS

Shannan Kinsley
Chief C.E. Rutledge
Officer David Bejar
Danny Vela
Don Reddout
Susan Beavin
Gigi Duke
Brenda Reinhard

COUNCILMEMBERS

Don Nettle
Jennifer Nottingham
Mitch Thornton
Lynn Tiner
Jeff Waldrop

A quorum was declared.

APPROVAL OF MINUTES

The minutes of the January 22, 2013 Regular Council Meeting were reviewed. The motion to approve the minutes as written was made by Councilperson Nottingham, seconded by Councilperson Tiner and passed with 3 YES and 2 ABSTAINING by Councilperson Thornton and Councilperson Waldrop as they were not present at that meeting.

PRESENTATIONS BY CITIZENS AND VISITORS

None.

MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS

Mayor Reinhard presented the January 2013 financials. He stated we are a third of the way through the budget year. Other than previously noted items, there is nothing he sees out of line. Mayor Reinhard stated he will not be present at the March 26th Regular Council Meeting as he will be out of town on business but Councilperson Waldrop will facilitate the meeting as Mayor Pro Tem.

COUNCIL/STAFF ANNOUNCEMENTS

Councilperson Nottingham stated Scenic Loop~Boerne Stage Alliance received approval back from the state that the Historical Marker at Scenic Loop/Boerne Stage/Toutant Beauregard Road is approved and good to go. Scenic Loop~Boerne Stage Alliance had to pay \$100 with the application. Now they have to pay \$1,600 for the marker. They will probably go back and forth with the wording until right. Councilperson Nottingham stated the Madla Board work sessions continue. The landscape and trail committee's continue to actively work. They are using boulders that were donated by Vulcan instead of benches. GFU helped pickup and deliver the boulders. The boulders which can be dedicated are for sale from the Conservancy for \$1,000. Councilperson Nottingham thanked GFU for their help and Vulcan for the donation. The front entrance is coming together. They are working on the signs required by the state acknowledging the grant from TPW and funds from the City of San Antonio. The park Grand Opening is March 9th at 1:00 p.m. The Board will have a Special Meeting again this coming Sunday to discuss final details of the Grand Opening. There will be a lot of activity over the next 10 days in preparation for the opening. Mayor Reinhard stated he'll put together a thank you letter to Vulcan for their donation and make sure they receive an invitation to the Grand Opening.

POLICE DEPARTMENT ACTIVITY REPORT

Chief Rutledge presented the January 2013 Monthly Activity Report. He stated they are trying to bring on board another part-time officer which is on the agenda for later in the meeting. All officers will be at the Grand Opening Ceremony on March 9th. He stated things are going well in the City and there's nothing out of the ordinary to report. Chief Rutledge presented the 2012 Yearly Activity Report. There were a total of 346 calls for service in 2012. Chief Rutledge presented the 2012 Racial Profiling Report. He stated they are mandated by the State of Texas to present to City Council each year. It's then forwarded to the Texas Criminal Justice Coalition.

PUBLIC WORKS ANNOUNCEMENTS

Chief Rutledge stated they are still trying to fill the open Public Works positions. They've received very little interest. Public Works still has the issue of many hazardous trees throughout the City. They were able to remove some of the hazardous trees when we had Public Works but there are many out there still not taken care of. Chief Rutledge stated he has asked Matt Galvan to put together a quote for removal of the remainder of marked hazardous trees.

GFU UTILITY ANNOUNCEMENTS

Jeff English stated the utility had a good year. They concluded 2012 by about \$25,000 more than 2011. They had approximately 533 new customers in 2012 compared to 2011 at approximately 460. Employees of the utility remain stable. Jeff English stated he will get with Vulcan to get the value of their donation of boulders to submit to TPW.

FIRE DEPARTMENT REPORT

Don Reddout reviewed the January 2013 Department Incident Report. There were 3 calls in the City - 1 EMS/2 Public Service Assistance. They assisted SLPC with putting up Christmas lights with their new ladder truck. They donated money to support the Gerlach Show. They assisted Helotes with a fire yesterday that could've been very bad as it was the day with very high winds. They tested all pumps/ladders yesterday which is mandated to be done annually.

Mayor Reinhard stated he will move into the New/Old Business Agenda which is time for Council deliberation. Mayor Reinhard stated if Council does not object, he would like to move New Business Item No. 2 up as the beginning discussion.

NEW BUSINESS:

2. CONSIDER AND ACT ON APPROVAL OF NON-PAID PART TIME POLICE OFFICER

Officer David Bejar stated in the absence of Lieutenant Francis, he would like to present to City Council the latest Police Officer recruit, Danny Vela. He stated Mr. Vela is retired as Deputy Chief from Bexar County after 30 years of service. He is a Master Peace Officer and comes highly recommended. Officer Bejar stated he thinks the candidate will be a great asset to the department/community and recommends City Council consider his approval. The motion to accept the nomination and approve as recommended, Danny Vela as part of the Grey Forest Police Department was made by Councilperson Thornton, seconded by Councilperson Waldrop and passed unanimously.

1. CONSIDER AND ACT ON APPROVAL OF CITY OF GREY FOREST, TEXAS FINANCIAL STATEMENTS OF SEPTEMBER 30, 2012

Virgil Crawford presented the City Financial Statements of September 30, 2012. He stated the analysis of the financial activities is for the City General Fund and Water System Fund for the fiscal year ended September 30, 2012. Mr. Crawford stated the personnel he's involved with for both the City and GFU have been excellent to work with. The financial statements of the General and Water Fund are both prepared on a cash basis. GFU has been using an outside CPA for the Water Fund and has shown a significant improvement this year of the financial statements. Mr. Crawford stated he would like to note a few items. He would like to see the City try not to cross deposits at month end. Deposits are not made as quickly as he'd like to see. As an auditor, he's not concerned as there is very little cash involved and there's no interest being lost but he would like to try and keep within the month. Mr. Crawford stated the method for billing and collecting funds on the Water Fund are not the way he would prefer it be handled. When he first looked at it, he wasn't sure it was going to work. Mr. Crawford stated the water bills are going out through the GFU system. When the currency is collected, it's being deposited right into the bank. They don't necessarily have an accounting each day of the funds coming in. Then later an accounting is done and they basically swap checks. Again in this situation, there is very little cash involved. It's not necessarily the way he would handle but it does work and is very efficient. He stated it's a situation where they might want to consider possibly a monthly transfer back and forth to reconcile. Mr. Crawford stated as long as everyone is aware of how they are handling it, he doesn't have a problem with it because it is efficient. Mr. Crawford stated he has no formal recommendations for the financial statements. The records are very good and there are no restrictions. Again, there is very little currency involved and the accounting is excellent.

3. DISCUSS AND ACT ON ORDER OF ELECTION FOR MUNICIPALITIES

Mayor Reinhard stated City Council has to officially order the election. Positions up for election are of Councilmember Place 1 held by Mitch Thornton, Councilmember Place 3 held by Jeff Waldrop and Councilmember Place 5 held by Lynn Tiner. The application period for a place on the ballot or write-in candidate is from January 30th to March 1st. If any positions are contested, an election will be held on May 11, 2013 through a joint election with Bexar County. The motion to accept and authorize the Order of Election for Municipalities was made by Councilperson Nottingham, seconded by Councilperson Tiner and passed unanimously.

4. CONSIDER AND ACT ON PROPOSAL FROM COMMUNITIES OF DISTINCTION

Mayor Reinhard stated Communities of Distinction is a television show produced by Terry Bradshaw that discovers what makes an area desirable to live, work and visit. It looks at the area's economic strength, highly-ranked schools, landmarks, quality of life, etc. The producers of Communities of Distinction approached him as being interested in Grey Forest. They would send their producers out and do a production on Grey Forest. It would get a television spot focusing on Grey Forest and the City would be given rights. Mayor Reinhard stated on the surface it is exciting and sounds good until you get into the part where the community has to contribute. The community contribution in this case would be approximately \$19,500. Mayor Reinhard stated the producers of the show contacted him and explained their interest in Grey Forest. He advised the producers he would explain it to City Council and see if they are interested in being broadcasted. Mayor Reinhard asked if there was a motion to move forward with the proposal from Communities of Distinction. There was no motion. Mayor Reinhard stated he will advise the producers the proposal wasn't accepted.

5. DISCUSS THE SENATOR FRANK L. MADLA, JR. NATURAL AREA MARCH 9, 2013 GRAND OPENING AND DEDICATION CEREMONY

Mayor Reinhard stated as discussed in Council Announcements, the Grand Opening ceremony is on March 9, 2013. He stated that to date, they have not spent any money out of the City General Fund to get the park up and running. They are very proud of that. Councilperson Nottingham thanked Chief Rutledge for going above and beyond to help at the park. Brenda Reinhard stated the landscape committee finished planting this evening. She thanked the Fire Department for helping fill the water tank on the property.

OLD BUSINESS:

6. DISCUSS AND ACT ON SCHEDULING JUNK DAY PICKUP

Mayor Reinhard stated he would like to schedule a date for the annual junk day pickup. If the City hasn't hired Public Works employees by the date scheduled, he will ask GFU to possibly help. Dates were discussed and it was Council's consensus to plan on having the annual junk day pickup on Saturday, April 27, 2013. Mayor Reinhard stated the City will schedule the containers. It was discussed that it would be a good idea to put on the City website what the C-6 garbage contract includes and will pick up.

7. DISCUSS AND ACT ON COUNCIL DIRECTION ON EXPRESSED INTEREST TO DONATE PIECE OF VACANT LAND TO THE CITY OF GREY FOREST

Mayor Reinhard stated back in October 2011, the Estate of Celine Hunter expressed an interest in donating to the City a piece of vacant land that is owned by their late mother. The property is located at 19410 Sherwood Trail and is 0.21 acres. Their wish is to donate the vacant land to the City where it would always remain the property of the City as permanent green space, a small plaque be placed there in their mother's honor and because it's a gift, that the City absorb all legal fees, survey and any other costs related to the transaction. In January 2012, City Council made the motion to accept the property with the conditions set forth. After going back and forth on getting a survey completed, the City has received a quote from Westar Alamo Land Surveyors for \$535. This does not include attorney fees that will be associated with transferring/deeding the property. Mayor Reinhard stated he's looking for direction from City Council to make sure they want to accept the costs/fees that will be associated with transferring the property. It was discussed there is \$1,075 in the City Green Space Line Item. There was discussion on whether the property can be deeded over without a survey. The motion to accept the donated land contingent upon staying within the available money in the Green Space

Account was made by Councilperson Waldrop. Councilperson Nottingham seconded the motion. It was discussed that Council would like to check with the City Attorney to see if a survey would be required to deed the property and can the City get legal title of the property without a survey. Additionally, what would the attorney fees be to handle the transfer. Council would also like to see if there is an attorney willing to donate time to handle the transfer. Councilperson Nottingham withdrew the second to the motion. Councilperson Waldrop withdrew the motion. It was Council's consensus to table this agenda item until the next Council Meeting in order to get this information.

8. DISCUSS AND ACT ON DRAFT OF NEW ANIMAL ORDINANCE AND RECOMMENDATIONS REGULATING ANIMALS

Mayor Reinhard stated Council had a Workshop Meeting last night. They didn't finish full review of the proposed ordinance but are close to being done. Mayor Reinhard stated he would like to continue to leave this item on the agenda until completed and decide on a date for another workshop. Mayor Reinhard asked Council to send him their availability for the next two months and he would set up another Workshop Meeting.

Mayor Reinhard adjourned the Regular Council Meeting at 7:43 p.m.

These minutes were written/recorded by Shawana Kinsley.

These minutes were approved as ~~written~~ amended on the 26th day of March, 2013.

Signed: 
Ronald G. Reinhard, Mayor