

The Regular Council Meeting of January 22, 2013 was called to order at 6:30 p.m.

**MAYOR**

Ron Reinhard

**OTHERS**

Shannan Kinsley

Chief C.E. Rutledge

Gigi Duke

Susan Beavin

Calvin Dietrich, Troop 285

John Hewey

Jennie Dietrich

Xander Dietrich, Troop 285

**COUNCILMEMBERS**

Don Nettle

Jennifer Nottingham

Mitch Thornton - Absent

Lynn Tiner

Jeff Waldrop - Absent

A quorum was declared. Mayor Reinhard stated Councilperson Thornton is absent due to a business commitment and Councilperson Waldrop is sick. Mayor Reinhard welcomed everyone to the first City Council Meeting of 2013.

**APPROVAL OF MINUTES**

The minutes of the October 23, 2012 Regular Council Meeting were reviewed. The motion to accept the minutes as written was made by Councilperson Nettle, seconded by Councilperson Tiner and passed unanimously.

The minutes of the November 27, 2012 Regular Council Meeting were reviewed. The motion to accept the minutes as written was made by Councilperson Tiner, seconded by Councilperson Nottingham and passed unanimously.

The minutes of the December 17, 2012 Special Council Meeting were reviewed. The motion to accept the minutes as written was made by Councilperson Tiner, seconded by Councilperson Nottingham and passed unanimously.

**PRESENTATIONS BY CITIZENS AND VISITORS**

Mayor Reinhard stated he would like to acknowledge that we have Boy Scouts present this evening to watch the meeting. He stated they are working on their Citizenship in the Community Merit Badge and would like to welcome them.

**MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS**

Mayor Reinhard presented the December 2012 financials. He stated we are a quarter of the way through the year. Most items are in normal range with the exception of a couple that are a result of the IRS Audit. As mentioned in a previous Special Meeting, the City will owe the IRS approximately \$4,000 which will be paid in a lump sum payment so that we are not charged interest. In addition, in conjunction with GFU we hired an attorney to fight a few of the items which resulted in legal fees of \$7,400 and auditor fees of \$1,250. As a result of the audit; the Judge, Prosecutor and Building Inspector will be paid as employees with employment taxes paid where they use to be considered contractors. Mayor Reinhard stated he will meet with the Chief and look at a possible Spring Junk Day Pickup. Junk Day is typically held in the fall but wasn't due to not having Public Works to assist. He stated we will put this on the February agenda to readdress. Mayor Reinhard stated the General Election will be held on May 11, 2013. Positions open are of Councilmember Place 1 currently held by Mitch Thornton, Councilmember Place 3 currently held by Jeff Waldrop and Councilmember Place 5 currently held by Lynn Tiner. The application period is open from January 30<sup>th</sup> through March 1<sup>st</sup>. The plan is to work with Bexar County to hold a Joint Election if there is an opposed position.

**COUNCIL/STAFF ANNOUNCEMENTS**

Councilperson Nottingham stated the Madla Board is actively working on the Grand Opening and Dedication Ceremony being held March 9<sup>th</sup> at 1:00 p.m. They have a Board Meeting this coming Sunday at 6:00 p.m. They are working on

getting invitations out to citizens, dignitaries, individuals who helped with the park, and area neighbors. The trails are in pristine condition. The entrance is back on track and hope to be able to use soon. They are looking into gates for the entrance.

## **POLICE DEPARTMENT ACTIVITY REPORT**

Chief Rutledge stated the October through December 2012 Monthly Activity Reports have been provided. He stated the Hours Worked and Miles Driven have increased as they are now a full 24 hour, 7 days a week Police Department. The dog complaints are down. There were over 300 cases for 2012. They are in the process of looking at additional non-paid officers to join the department. Two will be presented this evening. In the past non-paid officers were required to work one day a week, 32 hours a month. Most departments only require every other week, 16 hours a month. He is trying to get enough officers so that they'll only be required to work 16 hours a month, plus court. With changing these requirements, he's received more interested qualified applicants.

## **PUBLIC WORKS ANNOUNCEMENTS**

Chief Rutledge stated the City received a couple of applicants with no experience for the full-time Public Works position. He stated the full-time position needs to have experience and able to work on their own. The applicants would be good for the part-time position but expressed interest in full-time. Chief Rutledge stated Robert McConnaughay from the Fire Department is helping out a few days a week until the positions can be filled. Chief Rutledge stated Laurie Hawkins has marked the most critical stressed trees. CPS will try to handle trimming one that is around their lines but will not remove the entire tree. He's going to have Robert take down the trees that he is able to handle and will start with the most critical threats. C-6 has delivered an open container to dispose of the removed/trimmed trees. Chief Rutledge stated many of the stressed trees are on homeowner's properties and lean into the right-of-ways. He will try his best to work with the homeowners but doesn't think the City has the resources to handle. Councilperson Nottingham stated she would like to see the critical trees be taken care of first but would then like to revisit the ones on homeowner's properties since trees hanging over the road can also be harmful to the public.

## **GFU UTILITY ANNOUNCEMENTS**

Mayor Reinhard stated Jeff English is not here this evening. The Board of Trustees Meeting is tomorrow at 6:00 p.m. He stated the water is doing well. The utility is healthy and having a good year.

## **FIRE DEPARTMENT REPORT**

Robert McConnaughay reviewed the October through December 2012 Incident Reports. There were 4 calls in October, 3 EMS/1 Fire. There were 2 calls in November, 1 Fire/1EMS. There was 1 call in December, Fire related. Councilperson Nottingham stated each report has a different format. She asked if it would be possible to settle on one format so that it's more consistent and easier to read. Mr. McConnaughay stated he would relay the request.

Mayor Reinhard stated he will move into the New/Old Business Agenda. The meeting is open to the public but not an open forum. He stated this is time for Council deliberation and discussion. If he recognizes somebody in the audience or asks someone to speak, they will allow that input

## **NEW BUSINESS:**

### **1. CONSIDER AND ACT ON APPROVAL OF TWO NON-PAID PART TIME POLICE OFFICERS**

Lieutenant Frank Francis introduced Raymond Yee. Lieutenant Francis stated Raymond Yee graduated from the academy in 2009. Was a reserve in Leon Valley for 3 years. Now works in Natalia as a reserve and has a full-time job with Wells Fargo Bank. Has 18 years intelligence experience with the U.S. Army. Lieutenant Francis stated Raymond Yee comes highly recommended and would be a good asset to the department. Lieutenant Francis introduced William Lowry. Lieutenant Francis stated William Lowry is a Master Peace Officer and retired from San Antonio Police Department with over 30 years. He now works for Bexar County as a reserve. He's the founder of the Blue Knights

Motor Cycle group and comes highly recommended by a number of our current officers. Lieutenant Francis stated he thinks both candidates will be a great asset to the department and recommends City Council consider their approval. The motion to accept and approve as recommended, Raymond Yee and William Lowry as part of the Grey Forest Police Department was made by Councilperson Nottingham, seconded by Councilperson Nettle and passed unanimously.

**2. CONSIDER AND ACT ON AUTHORIZING THE MAYOR TO SIGN ON BEHALF OF THE CITY OF GREY FOREST, TEXAS AN INTERLOCAL AGREEMENT FOR DESIGNATION OF HEALTH AUTHORITY**

Mayor Reinhard stated Dr. Fernando Guerra, Director of San Antonio Metropolitan Health District retired as health authority and has been replaced by Dr. Thomas Schlenker. Accordingly, they are now requesting the City to select Dr. Thomas Schlenker as the health authority for the City of Grey Forest. They believe having one health authority for the City, County and surrounding municipalities will insure swift action to prevent the potential spread of communicable or infectious agents. Through mutual efforts, they can ensure the safety of the community. Mayor Reinhard stated we will need to approve the Interlocal Agreement appointing Dr. Thomas Schlenker if the City would like to continue having one health authority. The appointment of Dr. Thomas Schlenker will be effective for two years with an automatic renewal to simplify future reappointments. The motion to authorize the Mayor to sign the Interlocal Agreement for Designation of Health Authority on behalf of the City was made by Councilperson Nettle, seconded by Councilperson Tiner and passed unanimously.

**3. DISCUSS AND ACT ON COUNCIL MEETING DATES FOR 2013**

Mayor Reinhard stated this item was placed on the agenda by Councilperson Nottingham. At the time this was placed on the agenda, we were unsure if the statute required Council Meetings be set at the beginning of each year. After researching, it was found that statute does not require Council Meetings be set at the beginning of each year unless outlined to do so by resolution. Statute states the governing body of the municipality shall meet at the time and place determined by a resolution adopted by the governing body. Mayor Reinhard stated the cities resolution was reviewed and does not require the date and time be set at the beginning of each year. Councilperson Nottingham stated typically each year the November and December meetings are cancelled because they fall on or right around the holidays. She would like to look at either cancelling or moving these dates in advance so that Council and/or interested parties can plan accordingly. After discussion, Council agreed it would be nice to post in advance so that all could plan accordingly. The motion to move the November 2013 and December 2013 City Council Meetings to the third Tuesday of the month rather than the fourth Tuesday as stated by Resolution was made by Councilperson Nottingham, seconded by Councilperson Nettle and passed unanimously.

**OLD BUSINESS**

**4. SET A DATE TO CONTINUE DISCUSSION ON DRAFT OF NEW ANIMAL ORDINANCE AND RECOMMENDATIONS REGULATING ANIMALS**

Mayor Reinhard stated he would like to set a date for a Workshop to continue review and discussion of the animal ordinance. He stated this item was last reviewed at the November Council Meeting and left with discussions to continue in the January/February time frame. Dates available were discussed. It was Councils consensus to continue discussion at a Workshop on Monday, February 25<sup>th</sup> at 6:30 p.m. The Regular City Council Meeting will be the following evening Tuesday, February 26<sup>th</sup> at 6:30 p.m.

Mayor Reinhard adjourned the Regular Council Meeting at 7:23 p.m.

These minutes were written/recorded by Shawna Kinsley.

These minutes were approved as written amended on the 26<sup>th</sup> day of February, 2013.

Signed: Ronald G. Reinhard  
Ronald G. Reinhard, Mayor